

**NEW AND RENEWABLE ENERGY DEVELOPMENT
CORPORATION OF ANDHRA PRADESH LTD (NREDCAP)**

Tender Specification No.NREDCAP/Admn/Office/2025 dt:04.02.2025

Providing wooden partitions with glass doors, wall panelling works, work stations, network, electrical & land line cable connections & washrooms in chambers of VC & MD and Chairman, etc. to the NREDCAP office at 1st floor of SBI Building, Vidyut Soudha, Gunadala, Vijayawada

New and Renewable Energy Development Corporation of AP Ltd,
Regd.Office: 12-464/5/1, River Oaks Apartment,
CSR Kalyana Mandapam Road, Tadepalli, Guntur District-522501
Tel: 0863 -2347650 /651/652/653;
E-mail: office@nredcap.in

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SUMMARY SHEET

New and Renewable Energy Development Corporation of AP Ltd,

Regd.Office: 12-464/5/1, River Oaks Apartment,

CSR Kalyana Mandapam Road, Tadepalli, Guntur District-522501

Tel: 0863 -2347650 /651/652/653; E-mail: office@nredcap.in

1	Department Name	New & Renewable Energy Development Corporation of AP Ltd (NREDCAP)
2	Circle/Division Name	The Dy. General Manager, NREDCAP, Tadepalli
3	Tender Specification No.	NREDCAP/Admn/Office/2025 dt:04.02.2025
4	Name of work	Providing wooden partitions with glass doors, wall panelling works, work stations, network, electrical & land line cable connections & washrooms in chambers of VC & MD and Chairman, etc. to the NREDCAP office at 1 st floor of SBI Building, Vidhut Soudha, Gunadala, Vijayawada
5	Contract period	1(One) Month
6	Estimated Contract value of the work	Rs. 35,00,000/-
7	EMD to be paid	An amount of Rs. 70,000/- shall be paid through online as Earnest Money Deposit. Note: For further details refer Clause (1) of General Terms & Conditions (Annexure-III).
8	Nature of tender	Open tender in two-part bid (i) Pre-qualification bid and (ii) Price bid
9	Start date and time	04.02.2025 at 18:00 hrs
10	Bid submission closing date & time.	12.02.2025 at 11:00 hrs
11	Bid submission	Online, on AP e-Procurement Portal, as detailed in the tender document.
12	Bid validity	90 days from the date of opening of price bid
13	Pre-bid meeting	Not applicable
14	Pre-Qualification /Technical bid opening date (Qualification and eligibility stage)	12.02.2025 at 15:00 hrs
15	Price bid opening date & time	14.02.2025 at 15:00 hrs
16	Place of opening of tender	12-464/5/1, River Oaks Apartment, CSR Kalyana Mandapam Road, Tadepalli, Guntur District, Andhra Pradesh – 522 501.
17	Contact details	Telephone – 0863 -2347650 /651/652/653 Email: office@nredcap.in
18	Officer inviting bids	The Dy. General Manager, NREDCAP, Tadepalli.

19	Eligibility Criteria	<p>The bidder shall furnish the satisfactory documentary evidence to establish the following bid qualification requirements without any ambiguity. The copies of relevant documents, duly attested shall be furnished as documentary proof, failing which the bids are liable for rejection.</p> <ol style="list-style-type: none"> a. The Proprietor/Company/Firm should have experience in execution of similar nature of works in any Government Organisation/PSU. For this, the bidder has to submit copies of Work Orders/ Purchase Orders placed on their firm, as a proof of experience. b. The Proprietor/Company/Firm shall furnish valid GST registration copy. c. The Proprietor/Company/Firm shall furnish valid PAN card and latest income tax returns along with proof of receipt. d. EMD (Bid Security). e. The net worth certificate (preferably issued on or after 01.04.2024) issued by a Chartered Account in lieu of Solvency Certificate, to know the financial status of the Firm/Company.
20	Work Location	At 1 st floor of SBI Building, Vidyut Soudha, Vijayawada
21	Important scanned Documents to be up loaded along with technical bid	<ol style="list-style-type: none"> a. Documentary evidence in support of PQB requirements as mentioned in Point (19) above. b. Documentary evidence of latest Income Tax returns filed & copy of PAN Card. c. Copy of GST Registration Certificate. d. Scanned copy of the EMD paid receipt e. Schedules - I to IV. f. All the other Documents mentioned in Schedule-IV.
22	Procedure for bid submission	<ol style="list-style-type: none"> a. The tender should be in the prescribed forms which can be obtained from 'e' procurement platform from the date of electronic publication up to the time and date indicated in the tender notice. The intending bidders shall enroll themselves on the 'e' procurement market-place www.eprocurement.gov.in Only those contractors who registered themselves in the 'e' procurement market place can participate in the tender. b. Intending bidders can contact the Dy. General Manager, NREDCAP, Tadepalli for any clarifications/ information on any working day during working hours. c. The bidders who are desirous of participating in e-procurement shall submit their technical bids, price bids etc., in the standard formats prescribed in the tender documents, displayed at 'e' market place. The bidders should invariably upload the statement

		<p>showing the list of documents etc., in the 'e' market place in support of their Technical bids. The bidder should upload scanned copies of online payment towards EMD and all other relevant certificates. The bidder shall sign on all the statements, documents, certificates, before uploading, owning responsibility for their correctness / authenticity. The Bidder shall authenticate the bid with his digital certificate for submitting the bid electronically on e- Procurement Platform and the bids not authenticated by Digital certificate of the bidder will not be accepted on the e-Procurement platform.</p> <p>d. The Department shall carry out the technical bid evaluation solely based on the uploaded documents, scanned copy of online payment towards EMD in the e-procurement system and open the price bids of the qualified bidders.</p> <p>e. The Department will notify the successful bidder for submission of original hard copies of all uploaded documents, scanned copy of online payment towards EMD prior to entering into agreement</p> <p>f. The successful bidder shall invariably furnish the scanned copy of online payment towards EMD, Certificates/ documents of the uploaded scanned copies to the Tender Inviting Authority before stipulated time given to him, either personally or through courier or post and the receipt of the same within the stipulated date shall be the responsibility of the successful bidder. The Department will not take any responsibility for any delay in receipt/non-receipt of scanned copy of online payment towards EMD, certificates/documents, from successful bidder before the stipulated time. On receipt of documents, the Department shall ensure the genuinity of the scanned copy of online payment towards EMD and all other certificates documents uploaded by the bidder in e-procurement system in support of the qualification criteria before placing the Purchase Order.</p> <p>g. If any successful bidder fails to submit the original hard copies of uploaded certificates/documents, scanned copy of online payment towards EMD within the stipulated time or if any variation is noticed between the uploaded documents and the hard copies submitted by the bidder, the successful bidder will be suspended from participating in the tenders on e- procurement platform for a period of 3 years.</p> <p>h. The e-procurement system would deactivate the user</p>
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		ID of such defaulting successful bidder based on the trigger/ recommendation by the Tender Inviting Authority in the system. Besides this, the department shall invoke all processes of law including criminal prosecution of such defaulting bidder as an act of extreme of the deterrence to avoid delays in the tender process for execution of the development schemes taken up by the Department.
23	Other information	Bidders shall contact Vupadhi Techno Services Pvt. Ltd for all queries related to registration and bid submission on the e- Procurement platform. HELP DESK of Vupadhi Techno Services Pvt. Ltd, Flat No:407, 4th Floor, Sreeram's Sneha Avenue, Near Aravinda School, Kunchanpalli, Tadepalli Mandal, Guntur District-522501. Phone: 08645-243670/71/72/73/74
24	Other Payments to be made	Apart from the Bid Security (EMD) the tenderer shall be liable to pay the following amounts, as per the norms of aprocurement platform: Transaction fee: The participating bidders have to pay transaction fee of 0.03% on estimated value with service tax as applicable to the Service Provider at the time of bid submission electronically. Corpus Fund: Successful bidder has to pay an amount of 0.04% on Estimated Value (Maximum Rs.10,000/-) towards Corpus Fund through ONLINE towards corpus fund at the time of concluding agreement
25	Other relevant information	(i) NREDCAP reserves the right to reject any or all the tenders without assigning any reasons thereof. (ii) NREDCAP reserves the right to amend or modify the tender and its conditions before the due dates. (iii) Any other condition regarding receipt of tenders in conventional method appearing in the tender documents may please be treated as not applicable. (iv) The contractors have to upload the information preferably in PDF & Zip format. (v) The successful tenderer shall submit all original hard copies of all uploaded documents prior to issue of LOI. (vi) The contractors should upload the documents duly signing each and every paper.

Note:

Responsibility for correctness of the information submitted in the online bid lies with bidder. If any information furnished in the bid is proved to be false at a later date, the bid will not only be rejected but also the bidder will be BLACKLISTED.

Sd/-
Dy General Manager,
NREDCAP

ANNEXURE - I

IMPORTANT INSTRUCTIONS TO THE BIDDERS

1. NREDCAP or CORPORATION or PURCHASER: shall mean, New & Renewable Energy Development Corporation of Andhra Pradesh Ltd., a company incorporated in the year 1986 with the help of Government of Andhra Pradesh having its Regd. Office at 12-464/5/1, River Oaks Apartment, CSR Kalyana Mandapam Road, Tadepalli, Guntur District.
2. SUPPLIER or CONTRACTOR or VENDOR or SUCCESSFUL BIDDER: shall mean the Bidder on whom LOI/PO is issued against this tender specification.
3. NREDCAP's standard terms & conditions are stipulated in the Annexure-III & IV. Requirements specific to this enquiry are stipulated in the remaining sheets and will take preference over the standard terms, in case of any ambiguity.
4. **General & Special Terms and Conditions**: The bidders are requested to read NREDCAP General & Special Terms and Conditions furnished in the Annexures-III&IV. The acceptance or otherwise to the above terms and conditions with reference to the following shall be specifically indicated by the bidders, in the absence of which it will be construed that the bidder accepts for the NREDCAP terms and conditions.
 - a. Payment Terms
 - b. Security deposit
 - c. EMD
 - d. Validity of tender
 - e. Schedule of works
 - f. Liquidated Damages
 - g. Special Terms & Conditions
5. **Submission of Bids**: Bids are invited, online, on AP e-Procurement Portal, in Two Parts, viz.,
 - a. Part-I or Pre-Qualification Bid (PQB) and
 - b. Part-II or PRICE BID.
6. **Online Bid Submission**: The Bidder shall submit his Bid online, on AP **e-Procurement Portal**, i.e., <https://apeprocurement.gov.in> , as per the procedure given below. The bidders shall register on the AP e-procurement Portal, i.e., on, <https://apeprocurement.gov.in> and submit their bids online. Offline bids will not be entertained by the Tender Inviting Authority, for the tenders published in the same Portal.
7. The Tenders/Bids shall comprise of the following.
 - a. Earnest Money Deposit, in specified form, and for requisite amount.
 - b. All schedules (as per the formats in the Tender Specification), furnishing all requisite details, signed and seal & date affixed (**Price Schedule shall be without prices**). Each Schedule shall be accompanied by supporting documentation, as stipulated therein.
 - c. These shall include documents evidencing compliance with Qualification Requirements, etc.
 - d. Scanned copies of each of the above shall be uploaded to the AP **e-Procurement Portal**.
8. The bidder shall sign on the statements, documents, certificates, uploaded by them,

owning responsibility for their correctness/authenticity.

9. The Price Schedule format enclosed, if any, is only for reference, for the purpose of indicating the various price components that are envisaged.
10. The Bidder shall be solely responsible to ensure that the Prices & Price components indicated in the uploaded Price Schedule are in line with the Terms & Conditions stipulated in the relevant Bid Schedule. In case the figures in the Price Bid are at variance from the particulars indicated elsewhere, NREDCAP will adopt/consider, whichever is more advantageous to NREDCAP.
11. No documents need to be submitted by the Bidders offline. Any offline bid submission clause in the tender document, other than that required from Successful Bidder, shall be disregarded.

12. Registration with AP e-Procurement Portal:

Only those Bidders, who are registered on the AP e-procurement Portal, i.e., <https://apeprocurement.gov.in> are eligible to participate.

For any queries on registration and online bid submission, on AP e-Procurement Portal, the bidders may contact **HELP DESK** of Service provider on <https://apeprocurement.gov.in>. Ph No.08645-243670/71/72/73/74.

The AP e-procurement portal provides an online self-service registration facility to such of the Bidders who are already registered with the respective participating departments for supply of specified goods and services.

13. Tender Document:

- a. The Bidder is requested to download the tender document and read all the terms and conditions mentioned in the tender Document. Any clarifications shall be sought from the Tender Inviting Authority, prior to submission of Offer only.
- b. NREDCAP reserves the right to amend or modify the tender and its conditions on or before the bid Schedule Closing Date & Time.
- c. The Bidder has to keep track of any changes by viewing the Addendum/ Corrigendum issued by the Tender Inviting Authority, from time to time, in the AP e-procurement Portal. The Department calling for tenders shall not be responsible for any claims/problems arising out of this.

14. Digital Certificate authentication:

- a. The bidder shall authenticate the bid with his Digital Certificate for submitting the bid electronically on AP e-procurement portal. Bids not authenticated by digital certificate of the bidder will not be accepted on the AP e-procurement portal.
- b. For obtaining Digital Signature Certificate, all the bidders are requested go through Guidelines to bidders for participating in AP e-procurement tenders which are available in the AP e-procurement portal.

15. Submission of Hard copies:

- a. All the bidders shall invariably upload the Certificates/Documents in support of eligibility criteria as mentioned in NIT/Tender documents and this will be the primary requirement to consider the bid responsive.
- b. The department will carry out the technical evaluation solely based on the uploaded certificates/documents, EMD in the e-procurement system.

- c. The EMD will not be received in cash. While furnishing the bids online, the bidders have to furnish a soft copy of the scanned copy of online payment while uploading the tender.
 - d. The department will notify the successful bidder for submission of original hard copy of all documents prior to tenders being processed for release of purchase order/contract allowing successful bidders 2 days' time considering actual time requirement from the date of opening of bids to submit original hardcopies of all the uploaded documents.
 - e. The successful bidder shall invariably furnish the original Certificates/ Documents of the uploaded scan copies to the Tender Inviting Authority before release of Contract/release of Purchase order as the case may be either personally or through courier or by post. The sending of the same within the stipulated date shall be the responsibility of the successful bidder. The department will not take any responsibility for any delay in receipt/non-receipt of original certificates/ documents, Certificates/Documents from the successful bidder before the stipulated time. On receipt of documents, the department shall ensure the genuinity of the certificates/documents uploaded by the bidder in e-Procurement system in support of the qualification criteria before bids are processed for release of purchase order/LOI of Contract as the case may be.
 - f. If any successful bidder fails to submit the original hard copies of uploaded certificates/documents within the stipulated time or if any variation is noticed between the uploaded documents and the hardcopies submitted by the bidder, the successful bidder will be suspended from participating in the tenders on e- Procurement platform for a period of 3 years. The e-Procurement system would deactivate the user ID of such defaulting bidder based on the trigger/ recommendation by the Tender Inviting Authority in the system. Besides this, the department shall invoke all processes of law including criminal prosecution of such defaulting bidder as an act of extreme deterrence to avoid delays in the tender process for specified work/materials.
 - g. The bidder is requested to get a confirmed acknowledgement from the Tender Inviting Authority a proof of Hardcopies submission to avoid any discrepancy.
16. **Payment of Transaction Fee & Corpus Fund:**
The tenderer shall be liable to pay the following amounts, as per the norms of aprocurement platform:
- a. **Transaction fee:** The participating bidders have to pay transaction fee of 0.03% on estimated value with service tax as applicable to the Service Provider at the time of bid submission electronically.
 - b. **Corpus Fund:** Successful bidder has to pay an amount of 0.04% on Estimated Value (Maximum Rs.10,000/-) towards Corpus Fund through ONLINE towards corpus fund at the time of concluding agreement
17. The bidder shall complete all the processes and steps required for Bid submission. NREDCAP shall not be responsible for incomplete bid submission by bidders.
18. **Opening of Tenders:**
- a. Part-I i.e., 'Pre-qualification Bid' or PQB, will be opened ONLINE, at the time and place

- indicated.
- b. Only those tenders which contain full information and comply with the requirements regarding technical and financial requirements etc, will qualify for opening of Part-II: 'Price Bid'.
 - c. It is the responsibility of the Bidder to ensure that the PRICE BID, is completely in line with the PQB. In case the terms indicated in Part-II are found to be different from those indicated in Part-I, NREDCAP reserves the right to either consider the terms more favorable to NREDCAP, or to reject the Bid, outright.
 - d. Bidders are requested to ensure that they do not upload Part-II, i.e., Price Bid, along with Part-I: i.e., Pre-Qualification/Technical Bid. NREDCAP reserves the right to disqualify those Bidders, whose PQBs are found to contain Price Bids.

19. DISCLAIMER:

- a. This Tender Specification, and any subsequent addendum/corrigendum etc, will be made available on AP e-procurement portal, and can be downloaded free of cost. The Bidders shall be solely responsible, for ensuring that their Bids are completely in line with the requirements stipulated therein.
- b. The Specifications stipulated in these documents, are indicative only. It is the responsibility of the Bidders to ensure correctness of the same. If necessary, they may depute their representatives to Site, to collect all necessary particulars etc.
- c. Any discrepancies in the requirements stipulated in these documents, shall be brought to the notice of the undersigned, and clarifications shall be obtained prior to submission of Offer itself. Bidders are advised not to make any assumptions or inferences, on their own.
- d. Notwithstanding anything stated above, NREDCAP reserves the right to assess the tenderers' capability to execute the contract, should the circumstances warrant such assessment in the Overall interest of NREDCAP. In respect of Qualification of the tenderers, the decision of NREDCAP is final.
- e. Rejection of Tenders: The tender will be rejected if it is,
 - Not confirming to the Tender specification.
 - Not accompanied by the requisite EMD
 - From a firm or contractor, black listed by any Govt Organization/PSU.
 - Incomplete and Evasive.
- f. NREDCAP reserves the right,
 - Not to accept the lowest or any tender.
 - To divide/split and award the contract to one or more contractors if necessary
 - To revise quantum/schedule of any or all the items covered by this specification while placing orders.
 - To reject/cancel any or all the tenders at any stage without assigning any reason.
 - To relax/waive any of the conditions stipulated in the Tender specification as deemed necessary in the interest of the organization.

20. Regarding Online Bidding:

- a. Notwithstanding the particulars/guidelines stipulated in this document, all the bidders are advised to get themselves acquainted with the latest rules & regulations governing submission of Bids, on the AP e-Procurement portal. **For any queries on registration and online bid submission, on AP e- procurement website, the bidders may have to contact HELP DESK on <https://apeprocurement.gov.in>. Ph No.08645-243670/71/72/73/74.**
- b. It is the responsibility of the Bidder, to ensure that the scanned copies uploaded to the AP e-procurement portal, are legible.
- c. The Bidder shall be solely responsible for ensuring that all requisite documents have been successfully uploaded. Online Offers which are found to be either incomplete or corrupted are liable to be rejected.

Sd/-
Dy. General Manager,
NREDCAP

ANNEXURE - II
PRE-QUALIFICATION BID (POB) REQUIREMENTS
(Technical bid)

The tenderer shall upload/furnish the satisfactory documentary evidence to establish the following **PRE-QUALIFICATION BID (PQB)** requirements without any ambiguity. Notwithstanding anything stated above, NREDCAP reserves the right to assess the bidder's capability to perform the contract, should the circumstances warrant such assessment in the overall interest of NREDCAP.

Responsibility for correctness of the information submitted in the online bid lies with bidder only. If any information furnished in the bid is proved to be false at a later date, the bid will not only be rejected but also the bidder will be **BLACKLISTED**.

1. Eligibility Criteria for Pre-Qualification Bid:

The tenderer shall furnish the satisfactory documentary evidence to establish the following bid qualification requirements without any ambiguity. The copies of relevant documents, duly attested shall be furnished as documentary proof, failing which the bids are liable for rejection:

- a. The Proprietor/Company/Firm should have experience in execution of similar nature of works in any Government Organisation/PSU. For this, the bidder has to submit copies of Work Orders/ Purchase Orders placed on their firm, as a proof of experience.
- b. The Proprietor/Company/Firm shall furnish valid GST registration copy.
- c. The Proprietor/Company/Firm shall furnish valid PAN card and latest income tax returns along with proof of receipt.
- d. EMD (Bid Security).
- e. The Net worth certificate (at least for an amount of Rs.35.00 Lakhs) issued on or after 01.04.2024 by a Chartered account in lieu of solvency certificate, to know the financial status of the firm/company. Net worth Certificates bearing dates prior to 01.04.2024 will not be accepted.

2. Intending tenderer may upload the following documents:

- A. The documentary evidence for execution of similar nature of works in any Government Organisation/PSU.
- B. Copy of Firm Registration Certificate/ contractor registration
- C. Income Tax Returns Filing: The firm shall furnish proof of having Permanent Account Number (PAN) issued by income tax department and latest income tax returns submitted/filed along with proof for the last three financial years.
- D. EMD (Bid Security): The bidder should furnish EMD for an amount of **Rs.70,000/-** through online in aprocurement portal /DD in favour of NREDCAP payable at Tadepalli.
 For further details refer clause (1) of General terms & conditions (Annexure-III).
- E. Validity of Tender: The Offer should be kept valid for 90 days from the date of

opening of price bids.

- F Self-Declaration: The tenderer shall furnish the declaration that:
 - a. They have not been black listed by any department due to any reasons.
 - b. They have not been demoted to lower category in any department for not filing the tenders after buying the tender schedules in a whole year and their registration had not been cancelled for a similar default in two consecutive years.
 - c. They will agree to get disqualified themselves for any wrong declaration in respect of the above and get their tender summarily rejected.
 - d. The soft copies uploaded by them are genuine. Any incorrectness/deviation noticed can be viewed seriously and apart from cancellation of the Purchase Order, forfeiting the Bid security; criminal action can be initiated including suspension of business and/or black listing.
- G Details of the schedules to be filled and submitted by the tenderer along with the tender.
- H The Bidders have to fill all the schedules and upload along with their PO copies in support of documentary evidence, while submitting the e-tenders along with PQB.

Sd/-
Dy. General Manager,
NREDCAP

ANNEXURE - III
GENERAL TERMS AND CONDITIONS

1. EARNEST MONEY DEPOSIT (EMD):

- a. Offers must accompany with EMD of requisite amount as specified in tender enquiry failing which offer shall be liable for rejection.
- b. The EMD will not be received in cash. While furnishing the bids online, the bidders have to furnish a soft copy of the scanned copy of online payment/DD while uploading the tender.
- c. Submission of EMD in any other form shall not be considered and shall be treated as disqualified.
- d. EMD will not carry any interest.
- e. EMD DD of the successful tenderer will be retained as part of Security Deposit, if requested by the bidder.
- f. The EMD shall be forfeited, if
 - i. Bidder withdraws the bid before expiry of its validity.
 - ii. Successful bidder does not accept the LOI/PO or fails to enter into a contract within the validity period of offer.
 - iii. Successful bidder fails to furnish Security Deposit within 15 days from the date of issue of LOI/ P.O whichever is earlier.
 - iv. The bidder submits any false documentary evidence or false information.
 - v. Further, in all the four cases specified in the above clause, NREDCAP at its discretion may initiate the below mentioned also:
 - I. Termination of the contract (if the contract is awarded) with immediate effect duly forfeiting the EMD/Security Deposit/ Other Amounts of the firm if any available with NREDCAP.
 - II. If any of such EMD/Security Deposit/Other Amounts of the firm are not available with NREDCAP, the firm will be black listed from participating in the tenders for a period of THREE (03) years.
- g. **Accounting & Release of EMD:** EMD of successful bidder shall be returned after acceptance of order and furnishing of Security Deposit, if provided in the purchase order (s) (EMD can also be converted into Security Deposit and firm may be asked to furnish balance amount).

2. CONTRACT PRICE:

- a. The quoted prices shall be firm in Rupees and exclusive of GST
- b. It will be deemed that the price quoted by the tenderers are inclusive of prices towards all incidental items of work not necessarily mentioned in the schedule but are nevertheless essential for the contract and complete execution of the work.
- c. **Payment of GST:** GST will be paid extra at the rate prevailing at the time of execution of work. However, "if at a later date, the GST payable or paid is less than that claimed from NREDCAP, such excess amount received from NREDCAP, shall be refunded, irrespective of the time lag."
- d. **Submission of Invoices:** On successful completion of works, the contractor has to

submit the tax invoice in favour of NREDCAP, Tadepalli for release of payments.

3. TERMS OF PAYMENT:

- a. The payment will be released within 30 days from the date of receipt of Tax Invoice.
- b. GST: Remittance of GST will be made with proof of documentary evidence.
- c. Income Tax: Income tax will be recovered on the gross value of the bill at the prevailing rates. At present I.T. is @2 % as per section 194 C and any variation in the income tax rate/ tax section shall be to the account of Contractor only.
- d. Security Deposit @ 5% of total value of work order will be withheld for a period of Two years towards performance guarantee of work.
- e. For arranging the above payments, contractor has to submit the bank account details in the format of Annexure-VIII attached here with.

4. STATUTORY VARIATION: -

Any variation upward or downward in statutory levies or new levies introduced after opening of the tender /after placing of the order & during the agreed contract period under this specification shall be to the account of NREDCAP only.

5. SECURITY DEPOSIT:

- a. The successful Tenderer shall furnish security deposit equal to '**5% of the value of work order**', within 7 days from the date of issue of Letter of Intent/ Purchase Order for proper fulfilment of the terms and conditions of the contract. The amount of security shall be forfeited to the extent of financial loss suffered by the Corporation, if the Contractor fails to execute the order and fulfil its terms and conditions.
- b. Security deposit may be furnished by way of Demand Draft drawn in favour of NREDCAP payable at Tadepalli or BANK GUARANTEE from any Scheduled/Nationalized bank in the prescribed proforma covering the validity of contract period with a further claim period of three months thereafter.
- c. Security deposit shall be returned to the contractor as soon as the order is fully executed and contractor has met all contractual obligations and there is nothing outstanding either against this purchase order or any other purchase orders placed by the corporation on the Contractor.
- d. Alternatively, if the above SD is not furnished in time, an equivalent amount will be deducted from the respective first invoices, which will be released after acceptance of bank guarantee furnished by the firm towards SD (or) after expiry of guarantee period, as the case may be. For this work, the guarantee period is Two years from the date of completion of work.

6. MATERIAL AND WORK EXECUTION

- a. The work shall be executed as per the drawing enclosed, as directed by the NREDCAP and in accordance with the specifications of relevant IS standards and code of practice.
- b. The Material utilized in the work shall be of good quality and possess an ISI mark.
 - Plywood should be of Century Ply or Green Ply.
 - Sanitary material should be of Neycer/Hindware/Jaquar/equivalent make.
 - Water pipes, sewage pipes, drain pipes should be of Ashirvad, Astral, Finolex

- brands.
 - Floor tiles and wall tiles in the washrooms should be of Kajaria/CERA/Johnson brands.
 - Electrical material should be Legrand/Goldmedal/GM brands.
- c. The water lines, sewer, drain lines in constructed washrooms are connected to the nearby existing water/sewer/drain lines available at site.

7. FORCE MAJEURE:

- a. If at any time during the currency of this contract the performance in whole or in part in any obligation under this contract shall be prevented or delayed by reasons of any war, hostility, acts of public enemy, acts on civil commotion strikes, lockouts, sabotages, fire, floods, explosions, epidemics, Natural calamities, quarantine restrictions or other acts of God (herein after referred to as eventualities) provided notice on the happening of any such eventuality is given by the tenderer to the corporation immediately from the date of occurrence thereof, neither party shall by reasons of such eventuality, be entitled to terminate this contract nor shall have any claim for damages against the other in respect of such non-performance or delay in performance and deliveries under this contract shall be resumed as soon as practicable after such eventuality has come to an end or ceased to exist.
- b. No price variation shall be allowed during the period of force majeure and Liquidated damages would not be levied for this period.
- c. At the option of corporation, the order may be cancelled. Such cancellation, would be without any liability whatsoever on the part of the corporation. In the event of such cancellation, Contractor shall refund any amount advanced or paid to him by the corporation and deliver back any materials issued to him by the corporation and **release facilities, if** any provided by the corporation.

8. LIQUIDATED DAMAGES:

- a. If the Contractor fails to take up the works, the contract will be cancelled and an amount of 5% of the contract value will be levied as penalty.
- b. The contractor is liable to pay the amount of loss sustained by the Corporation in the event of non-execution of orders if any placed on them either in full or part to the satisfaction of the Corporation under the terms & conditions of the contract and in the event of placing orders for such works on some other firms at higher price.

9. SCHEDULE OF WORKS:

The contractor will have no claim for any upward or down ward revision in works indicated in the schedule. The rates quoted should be FIRM till the expiry of contract.

10. SUBLETTING OF CONTRACT:

The contract is not transferable. Part work or full work shall not be sublet under any circumstances to other firms/agencies by the Contractor to whom the work is awarded.

11. TERMINATION OF CONTRACT:

- a. The contract is liable to be terminated by the Corporation at any time during the currency of the contract with one-week notice forfeiting the Security Deposit, in case the performance or progress of the contractor is not satisfactory. The poor performance will be recorded for future works.
- b. Also, please note that this contract is liable for termination at any stage in the event of any change in Corporation policy on contract.
- c. The contract is liable for short closure or reducing the scope of works at any stage as per the requirement or in the event of any change in corporation policy on this contract.

12. DAMAGES TO CORPORATION PERSONNEL OR PROPERTY:

The contractor shall be responsible for any damage to the property and personnel of Corporation, any other agency within the premises of the site arising out of carelessness and negligence on the part of himself or his employees. The relevant cost of damages will be debited from the contractor's bill together with centage charges. Any theft of materials by Contractor workers will be viewed seriously as per law and the concerned workers should be terminated thereof.

13. JURISDICTION:

All and any disputes or differences arising out of or touching this order shall be decided only by the Courts or Tribunals situated in Vijayawada/Amaravati cities. No suit or legal proceedings shall be instituted elsewhere.

14. GENERAL CONDITIONS (Applicable for all items of work :)

- a. If the contractor fails to complete any part (or) full schedule of the work, the same will be executed departmentally, (OR) by engaging another agency and the entire expenditure thus incurred with cent ages will be recovered from the contractor's invoices.
- b. No workmen below the age of 18 Years should be engaged by the contractor.

15. SAFETY AND ACCIDENTS:

The contractor should observe safety rules and provide safety appliances to his workmen.

- a. Necessary precautionary measures will have to be taken to prevent any accidents. Corporation will not be held responsible towards the payment of compensation for those who got involved in the accident.
- b. The work should be done without any inconvenience to the other staff working at site by suitably coordinating with them.
- c. The work should be carried-out without any damage to the equipment in the respective area.
- d. The contractor is responsible for any damage to the equipment of the Corporation.

Sd/-

**Dy. General Manager,
NREDCAP**

ANNEXURE-IV**Special Terms & Conditions:**

1. All statutory taxes will be deducted at source.
2. NREDCAP is not responsible for any accidents happened to the workmen of the firm and any compensation is to be paid, is to borne by the firm/contractor only.
3. The contractor should not engage child labour.
4. The contractor should comply with all labour laws.
5. The CONTRACTOR shall follow instructions given by NREDCAP from time to time during execution of work.
6. The CONTRACTOR shall not cause any damage equipment of Corporate Office. In case any damage is caused to the property of NREDCAP, the contractor shall indemnify for all such damages or losses or the same will be recovered from the invoices.

Sd/-

**Dy. General Manager,
NREDCAP**

SCHEDULE – I**Schedule of General Particulars**

1	Name of the Bidder	
2	Address of the Bidder	
3	Bidder Phone Number: Phone Nos (office): Phone Nos (Residence): Mobile: E-Mail ID:	
4	Bidder's proposal Number and date	
5	Bid Validity Period (not less than 90 days from the date of opening of price bid)	Yes
6	All Schedules filled in	Yes
7	Details of corporate existence of the company such as articles of association, partnership deed etc.	
8	Particulars of registration with Government, Quasi-Government or Public Undertaking	
9	Name of Bidder's Officer to whom reference may be made for expeditious coordination	
10	Residence and office telephone No.	
11	Telex/Fax No, E-mail:	
12	Whether the terms of payment as stipulated in bid documents is acceptable.	Yes
Note: Bidder should furnish complete company profile with the name of the Directors along with their office/residence telephone numbers & e-mail id's.		

Signature:

Name:

Designation:

Company:

Date:

Seal of the Company

SCHEDULE - II**Details of Works of similar type and magnitude carried out (*)**

Name of the bidder:

S. No.	Name of work	Place & Country	Tendered cost in Rs	Duration of completion	Date of completion	Principal features in brief	Total work done

(*) It should be clarified whether the work was executed by the Bidder or sublet out to another firm.

Signature:

Name:

Designation:

Company:

Date:

Seal of the Company

SCHEDULE - III
Deviations from the Specification

All deviations from the specification shall be filled in by the bidder clause by clause in this schedule. **Unless specifically mentioned in this schedule the bid shall be deemed to be conformed to the NREDCAP specification.**

S. No.	Section	Clause No.	Deviation	Maximum financial implication Rs. (In figures & words)

Signature:

Name :

Designation :

Company :

Date :

Seal of the Company

SCHEDULE – IV**Important scanned Documents to be up loaded along with Technical bid**

1. Copy of Certificate of firm registration/ Contractor Registration
2. The documentary evidence for execution of similar nature of works in any Government Organisation/PSU.
3. Copy of PAN Card & I.T. submission for last three financial years
4. Copy of GST registration
5. Copy of Net Worth Certificate (**Preferably issued on or after 01.04.2024**)
6. Self-Declaration as per Annexure-VII.
7. Schedules - I to IV.

ANNEXURE-V**Guide-lines for submission of Bank Guarantee (BG)**

The Bank Guarantee shall fulfil the following conditions failing which it shall not be considered valid:

- (1) Bank guarantee shall be executed on non-judicial stamp paper of applicable value purchased in the name of bank.
- (2) Non-judicial stamp paper shall be used within 3 months from the date of purchase. Bank Guarantee executed on the stamp paper of more than 3 months old shall be treated as invalid.
- (3) The contents of the bank guarantee shall be as per NREDCAP proforma.
- (4) The bank guarantee should be executed by a nationalized / scheduled Bank.
- (5) The executor of bank guarantee (Bank Authority) should mention the power of attorney no. and date executed in his/her favour authorizing him/her to sign the document or produce the Photostat copy of power of attorney.
- (6) All conditions, corrections, deletion in the bank guarantee should be authenticated by signature of bank officials signing the bank guarantee.
- (7) Each page of bank guarantee shall bear signature and seal of the Bank.
- (8) Two persons should sign as witnesses mentioning their full name, AADHAAR No and address.
- (9) Bank guarantee check list.

Sl. No	Checklist	YES	NO
1(a)	Is the BG executed on non-judicial stamp paper of appropriate value?		
1(b)	Is the date of sale of non-judicial stamps paper is not more than six months prior to the date of execution of BG?		
1(c)	Is the Non-Judicial stamp paper purchased in the name of bank.		
2	Whether the BG has been issued by a scheduled Bank or Bank acceptable to NREDCAP (applicability of the bank should be in line with the provision of tender documents).		
3	Is the foreign bank guarantee, confirmed by a Nationalized/ scheduled bank in India (as applicable)?		
4	Does the content of BG compare with standard NREDCAP Proforma?		
5	Is the amount and validity of BG in line with tender enquiry/purchase order provision?		
6(a)	Are the factual details such as Tender Enquiry No., Bid specifications No., PO value etc. are correct?		
6(b)	Whether overwriting /deleting, if any, on the BG authenticated under the signature and seal of Executing Officer of the Bank?		
7(a)	Has the executing officer of the bank indicated his name, designation and power of attorney No. / Signing Power No. etc. on BG?		
7(b)	Is each page of BG duly signed/initialized by the executing officer and last page is signed with full particulars as required in the NREDCAP's standard proforma of BG and under the seal of the Bank?		
7(c)	Is BG No. and Date mentioned on all the pages of BG?		
7(d)	Does the last page of BG carry the signature, AADHAAR No & address of two witnesses alongside the signature of the executing officer?		

ANNEXURE-VI
(TO BE STAMPED IN ACCORDANCE WITH INDIAN STAMP ACT)
PROFORMA OF BANK GUARANTEE FOR THE SECURITY DEPOSIT

Bank Guarantee No :

Date :

Valid Up to :

Claim Period up to :

In consideration of the NEW AND RENEWABLE ENERGY DEVELOPMENT CORPORATION OF AP LTD (NREDCAP) (hereinafter referred to as 'NREDCAP' which expression shall unless repugnant to the context or meaning thereof, include its successors and permitted assigns) incorporated in the year 1986 with the help of Government of Andhra Pradesh and having its registered office 12-464/5/1, River Oaks Apartment, CSR Kalyana Mandapam Road, Tadepalli, Guntur District-522501, having agreed to exempt _____

_____ (Name of _____ the Contractor/Supplier/Vendor) having its registered office at _____ (hereinafter called the said Contractor/Supplier/Vendor) from the demand/payment of Security Deposit payable under the terms and conditions of the Contract/Purchase Order/Work Order No., Dated: made between the NREDCAP and _____ (Name of the Contractor/Supplier/Vendor) for supply/commissioning/rendering services/execution of work (hereinafter called 'the said Contract/Agreement'), on production of a Bank Guarantee for Rs. _____ /-(Rupees only).

At the request of [Tenderer/Contractor] We, _____, (hereinafter referred to as the "Bank"), having Registered/Head office at _____ and a branch at _____ being the Guarantor under this Guarantee, do hereby irrevocably and unconditionally undertake to forthwith and immediately pay to the NREDCAP without any delay or demur, merely on your first demand any sum or sums up to a maximum amount but not exceeding Rs. _____ /- (Rupees only) in the event of any breach by the said Tenderer/Contractor of any of the terms and conditions contained in the said Contract/Purchase Order/Work Order No., Dated: _____.

We, _____ (indicate the name of the Bank), do hereby undertake to forthwith and immediately pay the amounts due and payable under this guarantee without any demur, merely on a demand from NREDCAP. Any such demand made on the bank, shall be conclusive as regards the amount due and payable by the Bank under this guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs. _____ /- (Rupees only).

We undertake to pay unconditionally to the NREDCAP any money so demanded notwithstanding any dispute(s) raised by the Contractor/Supplier/Vendor in any suit, or proceedings pending before any Court or Tribunal or Arbitration or any other Authority relating thereto our liability under this present being is absolute and unequivocal. The payment under this guarantee would not wait till the disputes have been decided by any Court or Tribunal or in the Arbitration proceeding or by any other Authority.

The payment so made by us under this guarantee shall be a valid discharge of our liability for payment hereunder and the Contractor/Supplier/Vendor shall have no claim against us for making such payment.

We,__(indicate the name of the Bank) further agree that the guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said Contract/Agreement and that it shall continue to be enforceable till all the dues of the NREDCAP under by virtue of the said Contract/Agreement have been fully paid and its claims satisfied or discharged or till the concerned authority of NREDCAP certifies that the terms and conditions of the said Contract/Agreement have been fully and properly carried out by the said Contractor/Supplier/Vendor and accordingly discharge the guarantee, subject to however that the NREDCAP shall have no right under this bank guarantee after expiry of (period)from the date of its execution. BG is to be valid till, unless a demand or claim under this guarantee is made on us in writing on or before the, we,_(indicate the name of the Bank) shall be discharged from all the liabilities under this guarantee thereafter.

We,__(indicate the name of the Bank) further agree with the NREDCAP that the NREDCAP shall have the fullest liberty without our consent and without affecting in any manner our obligations hereunder to vary any of the terms and conditions of the said Contract/Agreement or to extend time of BG by the said Contractor/Supplier/Vendor from time to time or to postpone for any time or from time to time.

This guarantee will not be discharged due to the change in the constitution of the Bank or the Contractor/Supplier/Vendor.

We,__(indicate the name of the Bank) lastly undertakes not to revoke this guarantee during its currency except with the prior consent of the NREDCAP in writing. Furthermore, we,_____ (indicate the name of the Bank) accept that:

- a. This Bank Guarantee is unconditional and absolute.
- b. Claim against this Bank Guarantee shall be honored without any delay or demur; and
- c. This Bank guarantee covers all the losses, claims, damages and costs suffered by the NREDCAP against the said Contract/Agreement.

Notwithstanding anything to the contrary contained herein above:

- a. The liability of the Bank under this Guarantee shall not exceed Rs.____/- (Rupees only).
- b. This Guarantee shall be valid up to Dt:_____.
- c. Unless the Bank is served a written claim or demand on or before Dt: all rights under this guarantee shall be forfeited and the Bank shall be relieved and discharged from all liabilities under this guarantee irrespective of whether or not the original bank guarantee is returned to the Bank.

We,__(indicate the name of the Bank), have power to issue this Guarantee under law and the undersigned as a duly authorized person has full powers to sign this Guarantee on behalf of the Bank.

In witness where of signed this Guarantee on this Day__Year__for____Bank at
(Signature(s) of Authorised Personnel of the Bank with Seal)

Designation :

Address :

ANNEXURE – VII

We are hereby submitting our “**Consent/Willingness**” for arranging payment against the subject enquiry, through "**Automated payment system through e-payment portal**" proposed by NREDCAP duly certifying/accepting for the below mentioned conditions requested by NREDCAP:

- a. We will not request for change of below mentioned Bank Account of our firm during the currency of the contract.
- b. We will not request for issue of cheque or other mode of payment during the currency of the contract after implementation of automated system.
- c. We have noted that NREDCAP have no responsibility in any manner for any technical glitches/problems/malfunctioning of the Bank Portal etc., during the course of transfer of funds through Bank Portal.
- d. **The Details of our Bank account is as follows:**

Sl.No	Description	Details
1	Name of the Work	
2	Enquiry Reference	
3	Full Name of the Beneficiary as per Bank records	
4	Bank Account Number	
5	Name of the Bank	
6	Branch Name with Complete Address, Telephone/Fax Number and Email ID	
7	Branch Code (If any)	
8	Type of Account (Savings/Current/Cash Credit etc)	
9	The 9 Digit MICR code of the Branch (as appearing on the MICR cheque)	
10	IFSC Code	
11	E-mail ID of Beneficiary	
12	Permanent Account Number (PAN) of the Beneficiary	
13	GST Registration Number of the Beneficiary	

Encl: (1) Cancelled Cheque (2) PAN Copy (3) GST Registration copy.

Station:

Date :

Signature:

()
**NAME OF THE FIRM
WITH OFFICE SEAL**

ANNEXURE-VIII

Self-Declaration

We are herewith submitting SELF DECLARATION as per Annexure-II:

- a. I/We hereby certified and declares that I/We,____(Name of the Tenderer) have not blacklisted/De-registered/Debarred by any Government Department/ Public Sector Undertaking/Private Sector/or any Other Agency for which we have Executed/Undertaken the works/Services during the last 5 years.
- b. I/We hereby certify and declare that I/We, _____(Name of the Tenderer) have not been demoted to lower category in any department for not filing the tenders after buying the tender schedules in a whole year and our registration has not been cancelled for a similar default in two consecutive years.
- c. I/We , _____(Name of the Tenderer) hereby certified and declares that the soft copies uploaded by our firm against this tender are genuine.
- d. I/We, _____(Name of the Tenderer) hereby agrees to get disqualify us, for any wrong declaration in respect of the above and our tender may be summarily rejected.
- e. I/We , _____(Name of the Tenderer) hereby agree to cancel the Purchase Order, forfeiting the Bid security and criminal action can be initiated including suspension of business and/or black listing (i.e. debar me/us from future participation in tenders), in case any concealment of facts on my part is detected at any stage after the award of the contract.

Station:

Date :

Signature:

(_____)
**NAME OF THE FIRM
 WITH OFFICE SEAL**

**NEW AND RENEWABLE ENERGY DEVELOPMENT
CORPORATION OF ANDHRA PRADESH (NREDCAP)**

PART- II: PRICE BID

*“Providing wooden partitions with glass doors, wall panelling works,
work stations, network, electrical & land line cable connections & washrooms
in chambers of VC & MD and Chairman, etc. to the NREDCAP
office at 1st floor of SBI Building, Vidyut Soudha,
Gunadala, Vijayawada”*

Tender Specification No: NREDCAP/Admn/Office/2025 dt:04.02.2025 .

New and Renewable Energy Development Corporation of AP Ltd,

Regd.Office: 12-464/5/1, River Oaks Apartment,

CSR Kalyana Mandapam Road, Tadepalli, Guntur

District-522501 Tel: 0863 -2347650 /651/652/653;

E-mail: office@nredcap.in

ANNEXURE-IX**PART-II (PRICE BID)****(Not to be uploaded with PQB, only to be uploaded with Price bid/commercial bid)**

SNo	Item	Item Description	Qty	Rate (unit price)	Amount (Rs.)
1	Ply Wood Partition Work	Wooden Partition Work (total 3-inch thickness) Area of Works: GM Cabins, Manager Cubicles, Chairman Room, VC & MD Room, & Conference hall Scope Includes: Supply & Installation of wooden frame (50mm thick) with both sides laminated plywood (12 mm thick) & 0.8 mm thick wood texture laminate finish including complete hardware	185 Sqm		
2	Ply wood Wall Panelling Work	Wall Panelling Work Area of Works: Chairman Room, VC & MD Room, Peshi & Conference hall Scope Includes: Supply & Installation of plywood wall panel (8 mm thick) with 0.8 mm thick wood texture laminate finish including complete hardware	185 Sqm		
3	Toughened Glass Doors (3.0' * 6.5')	Toughened Glass Doors Area of Works: GM Cabins: 4 Nos Conference Room: 1 No Scope Includes: Supply & Installation of 12 mm thick toughened Glass Door with tinted glass film on glass door portion including complete hardware (hinges, door springs, handles & locks etc.)	5Nos		

4	Washroom works	<p>Washroom works Scope Includes: Providing 4" Brick Masonry partition including supply & installation of Drain lines, Water lines, Sewer lines as required, Wall tiles, grip floor tiles etc. inside washrooms including scaffolding, wall/concrete chippings for laying of pipe/drain/Sewer lines, all necessary bath fittings etc. complete. Bath Fittings in each wash room includes Bowl with Cistern, 2 Way BIB cock, Health Faucet, Angular stop cock with tri handle, Wall hung wash basin, BIB cock with wall flange, Pillar Cock etc.</p>	2Nos		
5	Civil Work	<p>Civil Work Scope Includes: Demolition of wall for insertion of door between VC & MD room & Peshi, performing plastering & finishing works at demolished portion including removal of debris etc. complete</p>	1No		
6	Installation of new doors (3.0' * 6/6.5')	<p>Installation of new doors Area of Works: VC & MD Cabin & Chairman Cabin Scope Includes: a) Supply & installation of 27 mm thick WPC Doors teak wood texture for Washrooms including door frame with complete hardware and fittings</p>	2Nos		
		<p>b) Supply & installation of 24 mm thick Wooden Doors with 1mm laminate on both sides for anti-rooms including door frame with complete hardware and fittings</p>	3Nos		
7	Networking & Electrical Work connections	<p>Networking, Electrical Work with UPS Power & Electrical Raw Power including cabling, switches & land line cable installation etc. complete to all seating arrangements.</p>	LS		

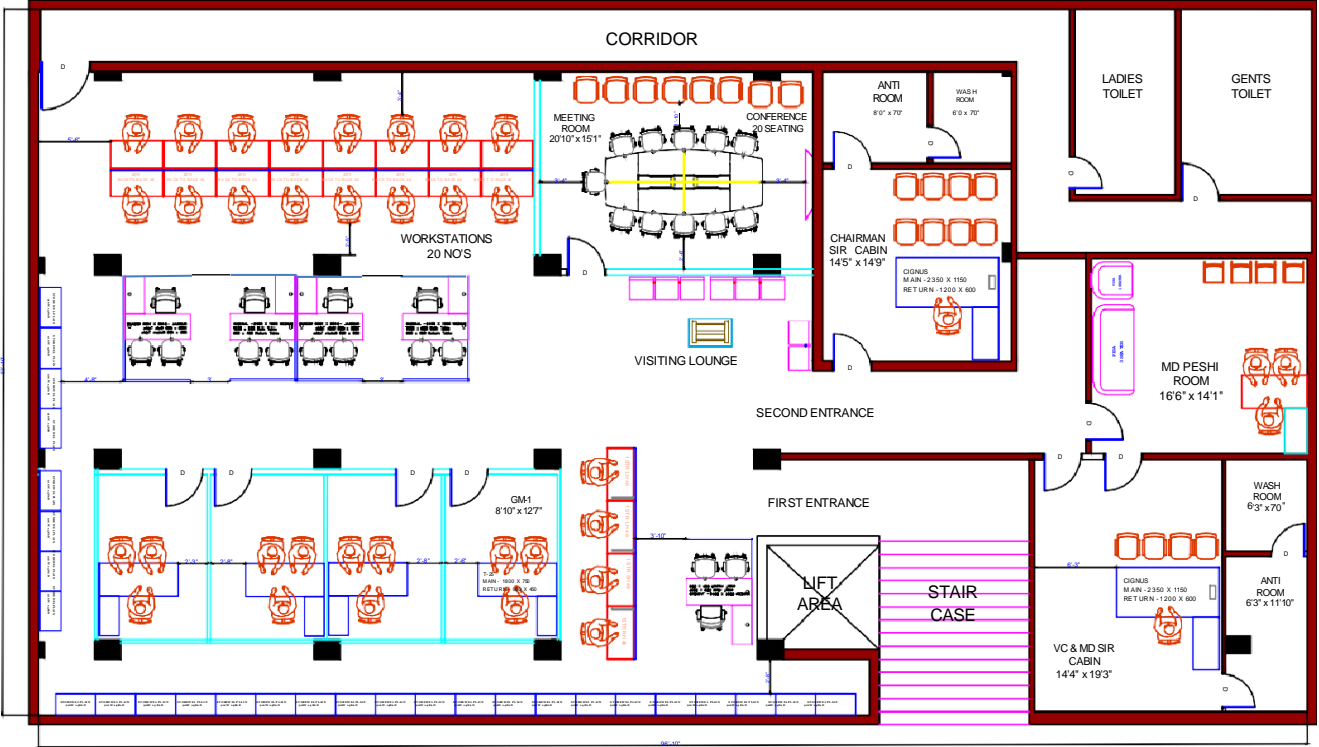
8	Workstations linear	Recta 4ft x 2ft Workstations Linear Accessories: Keyboard tray only	20Nos		
In Words:				Total Amount:	

Note:

- a. **The firm shall quote only the total amount, while submitting price bid on e-procurement platform**
- b. The bidder before quoting the price, should inspect the building for exact assessment.
- c. Statutory Variation: Any variation upward or downward in statutory levies or new levies introduced after opening of the tender /after placing of the order & during the agreed contract period under this specification shall be to the account of NREDCAP only.
- d. Any request for revision of value of the contract after finalization will not be entertained under any circumstances, except statutory nature.
- e. The work shall be executed as per the drawing enclosed, as directed by the NREDCAP and in accordance with the specifications of relevant IS standards and code of practice.
- f. The Material utilized in the work shall be of good quality and possess an ISI mark.
- g. The water lines, sewer, drain lines in constructed washrooms are connected to the nearby existing water/sewer/drain lines available at site.
- h. NREDCAP reserves the right to cancel the order partially or fully in case the material supplied are substandard or there is delay in progress of the works without any notice.
- i. The VC & Managing Director may relax any of the conditions for valid reasons and the decision of VC & Managing Director is final and binding.

**Signature of the Tenderer
(With office Seal)**

NREDCAP OFFICE OFFICE FURNITURE LAYOUT



GM'S - 4 NO'S AGM'S - 5 NO'S STAFF WORKSTATIONS - 20 NO'S TOTAL SEATING - 29 NO'S