

Tender for empanelment for Supply, Installation and Commissioning of Grid Connected Solar Rooftop PV Power Plants of Capacity 1 KWp to 500 KWp under Net Metering Policy

Tender Reference No: NREDCAP/GM(ESW)/RT- SPV 1 - 500 KWp/42-190/2019-21

TENDER DOCUMENT

**NEW & RENEWABLE ENERGY DEVELOPMENT CORPORATION OF AP LTD
(NREDCAP)**

INVITES TENDER

FOR

**EMPANELMENT FOR SUPPLY, INSTALLATION & COMMISSIONING OF
1 KWp TO 500 KWp GRID CONNECTED ROOFTOP SOLAR POWER PLANTS
AT VARIOUS LOCATIONS IN ANDHRA PRADESH STATE**

**UNDER
CAPEX MODE**

TENDER NOTICE NO:

NREDCAP/GM(ESW)/RT- SPV 1 - 500 KWp/42-190/2019-21 DATED : 07.08.2019

CLOSING DATE 26.08.2019 AT 17.00 hrs

Issued by

New & Renewable Energy Development Corporation of AP Ltd
12-464/5/1, River Oaks Apartment, CSR Kalyana Mandapam road, Tadepalli, Guntur District
Tel: 0863 -2347650 /651/652/653; E-mail: info@nredcap.in; we@nredcap.in

Tender for empanelment for Supply, Installation and Commissioning of Grid Connected Solar Rooftop PV Power Plants of Capacity 1 KWp to 500 KWp under Net Metering Policy

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DISCLAIMER

1. The Tender document is not transferable.
2. This Tender is issued by New & Renewable Energy Development Corporation of AP Ltd (NREDCAP).
3. The Bid document is not a prospectus or offer on invitation to the public in relation to the sale of shares, debentures or securities, nor shall this Bid document or any part of it form the basis of or be relied upon in any way in connection with, any contract relating to any shares, debentures or securities.
4. In considering a response to this Tender, each recipient should make its own independent assessment and seek its own professional, technical, financial and legal advice.
5. Whilst the information in this Tender document has been prepared in good faith, it is not and does not purport to be comprehensive or to have been independently verified. Neither NREDCAP nor any of their officers or employees, nor any of their advisers nor consultants, accept any liability or responsibility for the accuracy, reasonableness or completeness of, or for any errors, omissions or misstatements, negligent or otherwise, relating to the proposed Project, or makes any representation or warranty, express or implied, with respect to the information contained in this document or on which this document is based or with respect to any written or oral information made or to be made available to any of the recipients or their professional advisers and, so far as permitted by law and except in the case of fraudulent misrepresentation by the party concerned, and liability therefore is hereby expressly disclaimed.
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7. This Tender document, if includes certain statements, estimates, projections, designs, targets and forecasts with respect to the Project, such statements, estimates, projections, targets and forecasts, designs reflect various assumptions made by the management, officers and employees of NREDCAP, which assumptions (and the base information on which they are made) may or may not prove to be correct. No representation or warranty is given as to the reasonableness of forecasts or the assumptions on which they may be based and nothing in this document is, or should be relied on as a promise, representation or warranty.
8. NREDCAP reserves the right to modify, amend or supplement or cancel this Tender document, without any prior notice or without assigning any reason.

Authorised Person: The VC & Managing Director, NREDCAP

Address: 12-464/5/1, River Oaks Apartment, CSR Kalyana Mandapam road, Tadepalli, Guntur District; **Tel:** 0863 -2347650 /651/652/653

Email: info@nredcap.in; we@nredcap.in;

Place: Tadepalli

Date: 07. 08.2019

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Information pertaining to Bid submission via e-Procurement platform

The Bidder shall submit response to the tender on e-Procurement platform at <https://tender.apecurement.gov.in> by following the procedure given below.

The Bidder would be required to register on the e-procurement market place <https://tender.apecurement.gov.in> and submit their Bids online. Online submission of Bids is mandatory and Offline Bids shall not be entertained by the Tender Inviting Authority.

The Bidders shall submit their eligibility and qualification details, Bid Processing Fee and EMD (Prequalification), Technical Bid, Financial Bid etc., in the online standard formats displayed in eProcurement web site. The Bidders shall upload the scanned copies of all the relevant certificates, documents etc., in support of their eligibility criteria/Technical Bid/Bid Processing Fee/EMD and other certificate/documents in the e-Procurement web site. The Bidder shall sign on the statements, documents, certificates, uploaded by him, owning responsibility for their correctness/authenticity. The Bidder shall attach all the required documents specific to the RFP after uploading the same during the Bid submission as per the RFP and Bid Documents.

1. Registration with e-Procurement platform:

For registration and online Bid submission Bidders may contact HELP DESK of Vupadhi Techno Services

M/s Vupadhi Techno Services Pvt. Ltd
Flat No:407, 4th Floor, Sreeram's Sneha Avenue,
Near aravinda School, Kunchanpalli,
Tadepalli Mandal, Guntur district-522501.
Phone: 08645-246370/71/72/73/74
Email id: contact@vupadhi.com
<https://tender.apecurement.gov.in>.
<https://tender.apecurement.gov.in>.

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2. Digital Certificate authentication:

The Bidder shall authenticate the Bid with Digital Certificate for submitting the Bid electronically on eProcurement platform. The Bids not authenticated by Digital Certificate of the Bidder will not be accepted.

For obtaining Digital Signature Certificate, you may please Contact:

Andhra Pradesh Technology Services Limited,
Plot No. 302, 3rd Floor, Banukrishna Nilayam, Ashoka Nagar, Velanki Rammohan Rao street,
Vijayawada
Mob: 9963029443

3. Hard copies:

- i) Bidders shall submit hard copies of the Bid as specified in Clause 3.8.2 of this RFP, as per the timelines specified in Clause 3.2 of this RFP.
- ii) All the Bidders shall invariably upload the scanned copies of DD/BG/PO/RTGS particulars in eProcurement system and this will be one of the key requirements to consider the Bid responsive.

4. Deactivation of Bidders

If any Successful Bidder fails to submit the original hard copies of uploaded certificates/documents, within stipulated time or if any variation is noticed between the uploaded documents and the hard copies submitted by the Bidder, as the successful Bidder will be barred from participating in the tenders on eProcurement platform for a period of 3 years. The eProcurement system would deactivate the user ID of such defaulting Bidder based on the trigger/recommendation by the Authorised Representative in the system. Besides this, the Authorised Representative shall invoke all processes of law including criminal prosecution of such defaulting Bidder as an act of extreme deterrence to avoid delays in the Bid Process for execution of the development schemes taken up by the government. Other conditions as per the Tender are applicable.

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5. Payment Of Transaction Fee:

It is mandatory for all the participant Bidders to electronically pay a Non-refundable Transaction fee to MD, APTS as per the relevant GoAP guidelines in regard to e-procurement fund to be administered by APTS limited, the service provider through "Payment Gateway Service on E-Procurement platform". The Electronic Payment Gateway accepts all Master and Visa Credit Cards issued by any bank and Direct Debit facility/Net Banking of ICICI Bank, HDFC, Axis Bank to facilitate the transaction. GST is applicable for Transaction on the transaction amount payable to MD APTS.

6. Nodal Person for enquiries and clarifications

All correspondence, clarifications in respect of the Bid document and submission of the Bid shall be addressed to:

Designation:	The VC & Managing Director, NREDCAP
Address:	12-464/5/1, River Oaks Apartment, CSR Kalyana Mandapam road, Tadepalli, Guntur District
Telephone:	0863 -2347650 /651/652/653
E-mail id:	info@nredcap.in ; we@nredcap.in

7. Tender Particulars

Sl.No	Description	
1	Department Name	New & Renewable Energy Development Corporation of AP Ltd (NREDCAP)
2	Office	The VC & Managing Director, NREDCAP
3	Tender Number	NREDCAP/GM(ESW)/RT- SPV 1 - 500 KWp/42-190/2019-21 DATED : 07. 08.2019
4	Tender Subject	Supply, Installation, Commissioning maintenance and operation of Grid connected Rooftop Solar PV power plants of 1 to 500 KWp capacity each at various locations in the State of Andhra Pradesh under Net Metering Policy.
5	Tender Type	Open tender
6	Tender Category	Competitive bidding procurement

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7	Definitions and Interpretations	<p>For the purpose of e-Procurement, the following definitions shall apply</p> <ul style="list-style-type: none"> • Tender Inviting Authority shall mean the same as Authorized Representative. • Tender Documents shall mean the same as the Bid document. • Commercial Bid” or “Price Bid” shall mean the same as the Financial Bid. • Bidders shall also upload a checklist of all documents enclosed under Technical Bid and Financial Bid and format as required under the Bid document. • EMD/Bid Security” shall mean the same as the EMD as per the provisions of this Bid document. • Bidder/Tenderer/Contractor shall mean one and the same.
8	Tender Validity Period	90 Days from the Bid deadline date
9	Bid Security/EMD (INR)	<p>As specified in the Bid document as per the prescribed Format, proposals would need to be accompanied by a Bid security in Indian Rupees for an amount of Rs. 5.00 lakhs and valid for 90 days beyond the tender offer validity (3 months i.e upto _30.11.2019).</p> <p>The bid security shall be kept valid throughout the Proposal Validity Period including any extensions in the Proposal Validity Period and would be required to be further extended if so required by NREDCAP.</p> <p>Any extension of the validity of the Bid Security as requested by NREDCAP shall be provided by the agency a minimum of seven calendar days prior to the expiry of the validity of the Bid Security, being extended.</p>
10	Bid Security/EMD Payable to	Vice-chairman & Managing Director, NREDCAP
11	Transaction Fee & Bid processing fee	<p>Transaction fee: All the participating bidders who submit the bids have to pay an amount of INR 10,000/- & applicable service tax as levied by the Govt. of India on transaction fee through online in favour of MD APTS, Vijayawada. The amount payable to the MD, APTS is non refundable</p>

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		<p>Bid Processing Fee: The Tenderer shall pay an amount of INR 50,000 plus GST 18% (or as in force) by way of Demand Draft in favour of NREDCAP, payable at Tadepalli.</p> <p>In case of system integrators registered with NREDCAP for Grid Connected Solar Rooftop systems for the year 2018-19, the bid processing fee payable is Rs.25,000/- plus GST 18% (or as in force).</p> <p>The copy of the DD shall be uploaded and the original DD shall be furnished along with the tender document to NREDCAP.</p>
12	Transaction Fee	Payable to the MD, APTS, Vijayawada, through online payment only.
13	Bid Processing Fee	Payable to VC&MD,NREDCAP, Tadepalli by way of Demand Draft.
14	Bid Document Download Start Date	07.08.2019 from 17.00 Hours
14	Bid Document Download End Date	24.08.2019 at 17.00 Hours
15	Bid closing date	26.08.2019, 17.00 Hours for uploading technical Bid and Financial-Bid
16	End date for submission of hard copies of Technical bid (scanned) with supporting documents	27.08.2019, 14.00 Hours
17	Technical Bid Opening date	27.08.2019, 15.00 Hours
18	Financial Bid Opening date	Will be intimated to the technically qualified bidders in advance by notifying in the website.
19	Place of Tender Opening	O/o NREDCAP, Tadepalli

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20	Contact Officer	The VC & Managing Director
21	Address/E-mail id	NREDCAP 12-464/5/1, River Oaks Apartment, CSR Kalyana Mandapam Road, Tadepalli, Guntur District, Andhra Pradesh – 522 501. Email: info@nredcap.in ; we@nredcap.in
22	Telephone Nos.	Telephone – 0863 -2347650 /651/652/653
23	Procedure for Bid submission	<p>The Bidder shall submit his response through Bid submission to the tender on e-Procurement platform at https://tender.aeprocurement.gov.in by following the procedure.</p> <p>The Bidder would be required to register on the e-procurement market place https://tender.aeprocurement.gov.in and submit their Bids online. Offline Bids shall not be entertained by the Tender Inviting Authority for the tenders published in e-Procurement platform.</p>
		<p>The Bidders shall submit their eligibility and qualification details, EMD, Technical Bid, Financial Bid etc., in the online standard formats displayed in e-Procurement web site. The Bidders shall upload the scanned copies of all the relevant certificates, documents etc., in support of their eligibility criteria/Technical Bid/EMD and other certificate/documents in the e-Procurement web site.</p> <p>The Bidder shall sign on the statements, documents, certificates, uploaded by him, owning responsibility for their correctness/authenticity.</p> <p>The Bidder shall upload the entire required documents specific to the Bid document in the e-tender platform duly signing each and every document. The bidder shall invariably submit the hard copies of the Technical bid to the Authorised Representative either personally or through courier or post before the timelines as indicated in this tender document. Non-submission of Technical bid along with relevant documents shall lead to rejection of tender.</p>

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		1. Hard Copies: <u>Bidders shall submit hard copies of EMD and Bid Processing fee to the address mentioned in the respective clause of this Bid document before tender dead line.</u> Bidders shall also upload scanned copies of these documents(DD/PO towards processing fee and EMD) as a part of the Qualification criteria of bid on the e-Procurement platform.
		All the Bidders shall invariably upload the scanned copies of DD/BG/PO in e-procurement system and this will be one of the key requirements to consider the bid responsive.
		The Authorized Representative will not take any responsibility for any delay in receipt/non-receipt of original, Certificates/Documents from the successful Bidder before the stipulated time. On receipt of documents, the department shall ensure the genuinity of certificates/documents uploaded by the Bidder in e-Procurement system, in support of the qualification criteria before concluding the agreement.
24	Uploading	<ol style="list-style-type: none"> 1. Financial Bid shall be uploaded at the commercial stage available on the e-Procurement platform which has an encryption facility. 2. The Bidder SHALL AVOID zipping two versions of the same Financial Bid into a single folder. 3. In case the Authorized Representative finds multiple versions of the same Financial Bid in a single zip folder, such Bids are liable for rejection by the Authorized Representative.

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CHAPTER-1

INTRODUCTION AND BACKGROUND

1.1 Introduction

NREDCAP invites competitive Bids for Empanelment for supply, installation & commissioning of 1 KWp to 500 KWp Grid Connected Rooftop Solar Power Plants at various locations in Andhra Pradesh State under CAPEX Mode. The period of contract is valid upto 30.06.2021.

1.2 ELIGIBLE TENDERERS

The Tenderer shall provide sufficient documentary evidences to satisfy the following conditions that the Tenderer:

- (a) Is an indigenous manufacturer of the Solar PV Systems or experienced contractor in the field of Solar PV Power Plant
- (b) The Tenderer fulfills the terms and conditions of eligibility as an indigenous manufacturer of Solar PV Systems in accordance with the guidelines of Ministry of New and Renewable Energy, Government of India.
- (c) Has adequate plant and manufacturing capacity available, to perform the works properly and expeditiously within the time frame specified in the tender document.
- (d) Has established quality assurance systems and organization designed to achieve high level of equipment reliability in manufacturing of the Solar Systems.
- (e) Has adequate financial stability and status to meet the financial obligations Pursuant to the scope of work.
- (f) In case of new entities, minimum turnover or net worth criteria shall be fulfilled
- (g) Has turnover and experience of Supply, Installation, Testing, Installation / commissioning and maintenance/after sale services in the field of Grid Connected Solar PV systems in the last 3 years as per the below criteria, and the details of the same must be submitted in the Proforma given in Technical- Bid section of tender document:

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Project Category	Annual Turnover	Minimum Experience
1 to 10 KWp	Minimum cumulative turnover of Rs.2.00 crores during the last three years period (2016-19) or net worth of Rs.1.00 crores as on 31.03.2019.	-
11 to 100 KWp	Minimum cumulative turnover of Rs.5.00 crores during the last three years period(2016-19) or net worth of Rs.2.00 crores as on 31.03.2019.	At least minimum 100KWp cumulative capacity Grid Connected Solar PV systems are installed in the last 3 Years.
Above 100 KWp	Minimum cumulative turnover of Rs.10.00 crores during the last three years period(2016-19) or net worth of Rs.5.00 crores as on 31.03.2019.	At least minimum 500KWp cumulative capacity Grid Connected Solar PV systems are installed in the last 3 Years.

- (h) Has adequate field service setup to provide goods after sale services including necessary repair and maintenance in the state of AP.
- (i) Has provided goods after sale services for the works done by him during past years.
- (j) Has Valid Test Certificates of the Solar PV Power Plant as specified and required in the Technical- Bid of this tender document.
- (k) Solar modules shall comply with the “Guidelines for enlistment under ‘Approved Models and Manufacturers of Solar Photovoltaic Modules (Requirements for Compulsory Registration) Order, 2019 ” issued by the MNRE vide OM No.283/54/2018-Grid Solar dated 25.03.2019.
- (l) Fulfills all requirements as per provisions under JNNSM, MNRE, GOI.
- (m) The bidder shall be required to have adequate post installation localized service facilities/ centers.

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(n) All the components including Power plant, software's and other components mentioned above should be quoted as a single item. No partial quotes are accepted.

(o) All the material used in Grid connected solar rooftop systems and allied equipment shall comply to the Technical specifications and standards of MNRE and DISCOMs being notified from time to time.

The above stated requirements are compulsory to be fulfilled by the Tenderer and NREDCAP may also ask for any additional information as may be deemed necessary in public interest.

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CHAPTER - 2

TENDER DOCUMENT

2.1 Content of Tender Document

2.1.1 The tender procedure and contract terms are prescribed in the tender document. In addition to the invitation of tender, the tender document includes the various other documents as given in the table of particulars of tender.

2.1.2 The tenderer is expected to examine all instructions, terms and conditions, specifications, forms and formats etc as mentioned/ enclosed in the tender document. Failure to furnish all information required in the tender document or submission of a tender not substantially responsive to the tender document in every respect will be at the Tenderer's risk and is likely to result in out-right rejection of the tender.

2.2 INFORMATION REQUIRED WITH THE PROPOSAL

2.2.1 The tender must clearly indicate the name of the manufacturer, the types and model & make of each principal item of equipment proposed to be supplied. The tender may also contain details of specifications and other comprehensive descriptive materials in support of technical specifications.

2.2.2 The above information may be provided by the Tenderer in the form of separate sheets, specifications, catalogues etc.

2.2.3 Any tender not containing sufficient descriptive material to describe the proposed equipment may be treated as incomplete and hence may be rejected. Such descriptive materials and specifications submitted by the Tenderer will be retained by NREDCAP. Any deviations from these will not be permitted during the execution of contract, without specific written permission of NREDCAP.

2.3 CLARIFICATION OF TENDER DOCUMENT

2.3.1 Any prospective tenderer requiring any clarification on the tender document regarding various provisions / requirements/ preparation/ submission of the tender, may contact NREDCAP in writing by letter or fax/ email before 48 hours of closing time of the tender. Queries received later shall not be entertained.

2.3.2 Verbal clarifications and information shall not be entertained in any way.

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2.4. AMENDMENTS IN TENDER DOCUMENT

- 2.4.1 At any time prior to the due date for submission of the tender or even prior to the opening of the financial bid, NREDCAP may for any reason, whether at its own initiative or as a result of a request for clarification/ suggestion by a prospective tenderer, amend the tender document by issuing a notice.
- 2.4.2 The amendments will be notified on the website at least 2 days before the proposed date of submission of the tender. NREDCAP will bear no responsibility or liability arising out of non-receipt of the information in time or otherwise. If any amendment is required to be notified within 2 days of the proposed date of submission of the tender, the last date of submission shall be extended for a suitable period of time.
- 2.4.3 In case amendments is notified after submission of the tender (prior to the opening of financial bids), all the tenders received by NREDCAP shall be returned in sealed condition to the concerned Tenderers through registered post or courier, for getting their offer revised according to the amended terms and conditions.

All the notices related to this tender which are required to be publicized shall be uploaded only on <http://www.nredcap.in>

CHAPTER - 3

PREPARATION OF TENDER

3.1 LANGUAGE OF TENDER AND MEASURE

The tender prepared by the tenderer along with all the related documents shall be in English. Unit measurements shall be metric in accordance with International System. All correspondence between the tenderer and NREDCAP shall also be in English.

3.2 EARNEST AND SECURITY MONEY

3.2.1 The tenderer shall furnish earnest money of Rs. 5,00,000/- as mentioned in the “Particulars of Tender” in the shape of DD in favour of NREDCAP, payable at Tadepalli. Bank guarantee can also be submitted in place of DD towards EMD amount from any Nationalized / scheduled bank in favour of VC & Managing Director, NREDCAP, Tadepalli”, as a part of the tender. The bank guarantee should be valid for a period of one year beyond the validity of offer. Tenders without EMD shall be rejected by NREDCAP as being non-responsive. No interest shall be paid by NREDCAP on the amount of earnest money deposit deposition as well as deposition of Security Deposit.

3.2.2 The earnest money may be forfeited:-

a) If a Tenderer withdraws his tender during the specified period of validity of offer.

b) If the successful Tenderer fails to sign the contract agreement within stipulated period.

3.2.3 The earnest money of the successful Tenderer shall be released at the time of signing of the agreement with NREDCAP. At this time, the selected bidder shall have to deposit security money amounting to **Rs.5,00,000/-** in the form of **Demand Draft** in favour of “NREDCAP, Tadepalli” OR **Rs.5,00,000/-** Bank Guarantee on any Nationalized Bank in favour of NREDCAP valid for 90 days period (i.e. upto 30.11.2019). No interest shall be paid by NREDCAP on the amount of security money deposit. The amount will be refund after warranty period of last system installed.

3.2.4 The authority reserves the right of awarding the work. The earnest money of such selected Tenderer shall also be released or adjusted on the request of Tenderer, on signing the agreement and submission security money by them. After receiving the consent to work, the earnest money of such Tenderer shall be forfeited if they fail to sign the contract agreement within stipulated period.

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3.2.5 The earnest money of all unsuccessful bidders shall be released soon after selection of selected bidder(s) against submission of their written intimation regarding acceptance of work and deposition of security deposit amount.

3.3 PERIOD OF VALIDITY OF TENDER

3.3.1 Validity of the offer should be 3 months from the proposed date of opening of the Technical bid. Tenders without this validity will be rejected.

3.3.2 In exceptional circumstances, NREDCAP may solicit the consent of the Tenderers to an extension of the period of validity of offer. The request and the response there of shall be made in writing.

3.4 FORMATS AND SIGNING OF TENDER

3.4.1 The tender must contain the name and places of business of the firm/person/persons participating in the tender and must be signed and sealed by the Tenderer with his usual signature. The name and designation of all persons signing the tender document should be written below every signature. Tender by a partnership firm must be furnished with full name of all partners with a copy of partnership deed.

3.4.2 The original copy of the tender should be typed or written in indelible ink and must be signed with the legal name of the corporation/ company by the President/ Managing Director/ Secretary of the firm or a person duly authorized to bid. In case of authorized person the letter of authorization by written power-of-attorney should be enclosed with the technical bid of the tender. The person or persons signing the tender shall initial all pages of the tender document.

3.4.3 The tender shall contain no interlink actions, erasers or overwriting except as necessary to correct the errors made by the tenderer in the preparation of tender. The person or persons signing the tender shall also sign at all such corrections.

3.5 PRICE AND CURRENCIES

The tenderer shall have to submit their rates in Indian Rupees only including all latest applicable taxes & duties of Govt. of Andhra Pradesh as well as Govt. of India. Moreover, NREDCAP will not be responsible for providing Road permits. It is to be obtained by the selected bidder only and necessary Entry Tax (as admissible) will have to be borne by the selected bidder if any. The rate should be quoted on the prescribed format for Financial Bid (Part II) attached to this tender document.

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CHAPTER – 4

SUBMISSION OF TENDER

4.1. The Bidder shall send EMD and processing fee in the form of DD/ Bank Guarantee, in original, on or before the Bid Deadline, to the address mentioned below:

The VC & Managing Director, New & Renewable Energy Development Corporation of AP Ltd., 12-464/5/1, /River Oaks Apartments, CSR Kalyana Mandapam Road, Tadepalli, Guntur District, Andhra Pradesh – 522 501.

4.2. The Bidder shall submit his response through Bid submission to the Bid document on e-Procurement platform at www.apecurement.gov.in by following the procedure given below.

4.3. The Bidder would be required to register on the e-procurement market place www.apecurement.gov.in or <https://tender.apecurement.gov.in> and submit their Bids online. Offline bids shall not be entertained by the Authorised Representative for this Bid document.

4.4. The Bidder shall upload Prequalification Bid, Technical Bid and the Financial Bid on the website. The information pertaining to Technical Bid and the Financial Bid shall be scanned and uploaded by the Bidder as per the formats specified.

4.5. The Bidders shall upload the scanned copies of all the relevant certificates, documents etc., in support of their Qualification Requirement and other certificate/documents in the www.apecurement.gov.in website. Each format has to be duly signed and stamped by the authorised signatory of the Bidder. The scanned copy of such signed and stamped format shall be uploaded by the Bidder on the website specified.

4.6. Strict adherence to the formats wherever specified, is required. Wherever, information has been sought in specified formats, the Bidder shall refrain from referring to brochures/pamphlets. Non-adherence to formats and/or submission of incomplete information may be a ground for declaring the Bid as non-responsive. Each format has to be duly signed and stamped by the authorized signatory of the Bidder. The scanned copy of such signed and stamped format shall be uploaded by the Bidder on the website specified.

4.7. The Bidder shall furnish documentary evidence in support of meeting Qualification Requirements set forth in the Bid document to the satisfaction of the Authorised Representative.

4.8. Important notes and instructions to Bidders

Wherever information has been sought in specified formats, the Bidders shall fill in the details as per the prescribed formats and shall refrain from any deviations and

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referring to any other document for providing any information required in the prescribed format.

The Bidders shall be evaluated based on the declarations and/or information and/or documents provided by them in relevant schedules of Bid document. The information and/or documents submitted along with the Bid may be verified before signing of agreement.

- 4.9. If the Bidder conceals any material information or makes a wrong statement or misrepresents facts or makes a misleading statement in its Bid, in any manner whatsoever, Authorised Representative reserves the right to reject such Bid and/or cancel the Letter of Intent, if issued and the EMD provided up to that stage shall be encashed. Bidder shall be solely responsible for disqualification based on their declaration in Bid.
- 4.10. If the event specified above is discovered after the Effective Date of the agreement, consequences specified in agreement shall apply.
- 4.11. Bids submitted by the Bidder shall become the property of the Authorized Representative (NREDCAP) and the Authorized Representative shall have no obligation to return the same to the Bidder. However, the EMDs submitted by unsuccessful Bidders shall be returned as specified.
- 4.12. All pages of the Bid submitted must be initialed by the person authorised by the board, on behalf of the Bidder.
- 4.13. No change or supplemental information to the Bid will be accepted after the Bid Deadline. The Authorised Representative may, at its sole discretion, ask for additional information/document and/or seek clarifications from a Bidder after the Bid Deadline, inter alia, for the purposes of removal of inconsistencies or infirmities in its Bid. However, no change in the substance of the Quoted rates shall be sought or permitted by the Authorised Representative. Delay in submission of additional information and/or documents sought by the Authorised Representative shall make the Bid liable for rejection
- 4.14. All the information should be submitted in English language only.
- 4.15. Bidders shall mention the name of the contact person and complete address of the Bidder in the covering letter.
- 4.16. Bids that are incomplete, which do not substantially meet the requirements prescribed in this Bid document, will be liable for rejection by Authorised Representative. Bids not submitted in the specified formats will be liable for rejection by Authorised Representative. Non submission and/or submission of incomplete data/ information required under the provisions of Bid document shall not be construed as waiver on the part of Authorised Representative of the obligation of the Bidder to furnish the said

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data/information unless the waiver is in writing.

- 4.17. The Qualified Bidder will be required to continue to maintain compliance with the Qualification Requirements specified in this Bid document throughout the bidding process and till the execution of the agreement. Where the Bidder is relying on affiliate/parent/ultimate parent for qualification, the Bidder shall continue to maintain this financial relationship till the execution of the agreement. Failure to comply with the aforesaid provisions shall make the Bid liable for rejection at any stage.
- 4.18. This Bid document includes statements, which reflect the various assumptions arrived at by the Authorised Representative in order to give a reflection of the current status in the Bid document. These assumptions may not be entirely upon by the Bidders in making their own assessments. This Bid document does not purport to contain all the information each Bidder may require and may not be appropriate for all persons. Each Bidder should conduct its own investigations and analysis and should check the accuracy, reliability and completeness of the information in this Bid document and obtain independent advice from appropriate sources.
- 4.19. Bidders shall quote lump sum price for the Solar Rooftop System/Project for each category that is quoted by the Bidder. Such lump sum price including Taxes and Duties shall be the Quoted Price and the Total Cost per system shall be the Bid Parameter.
- 4.20. Only Andhra Pradesh Courts shall have exclusive jurisdiction in all matters pertaining to this Bid document and decision of NREDCAP is final and binding in case of disputes if any.
- 4.21. NREDCAP may accept or reject any or all Bids without assigning any reason.

CHAPTER-5

TENDER OPENING AND EVALUATION

5.1 Bid evaluation methodology and selection

- A. 1st Step – Prequalification (PQ)
- B. 2st Step – Technical evaluation
- C. 3rd Step – Financial Bid evaluation

1st Step – Prequalification (PQ)

The Bidder shall submit the scanned copies of EMD in a separate folder in e-procurement platform. The Original of the same shall be submitted to the Authorised Representative before the Bid Deadline.

The Bidder shall submit processing fee and original documents pertaining to EMD as specified. Bids not accompanied by EMD as per the terms of the tender document shall be summarily rejected and no further evaluation will be carried out in respect of such Bids/Bidders.

Any of the following conditions shall cause the Bid to be “Non-responsive”:

- i. Non submission of EMD in acceptable form/amount along with the bid.
- ii. Bids not received by the Bid Deadline.

2nd Step- Technical evaluation

Bids received after the Bid Deadline and Bids submitted without the EMD will be summarily rejected. Subject to above, all the formats, documents and/or information submitted by the Bidder as a part of the Technical Bid, except Financial Bid will be opened and evaluated at this stage.

The Bid submitted by the Bidder shall be scrutinized to establish technical eligibility as per Qualification Requirements of the tender.

Any of the following conditions shall cause the Bid to be “Non-responsive”:

- (i) Non submission of EMD in acceptable form/amount along with the response to tender.
- (ii) Bids not received by the Bid Deadline.

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- (iii) Bid has been submitted by a Consortium and is not accompanied the Consortium Agreement.
- (iv) Any indication of the Quoted amounts in any part of Bid, other than in the Financial Bid
- (v) Subject to above, Authorised Representative will examine all the documents submitted by the Bidders and ascertain meeting of eligibility conditions prescribed in the tender. During the examination and evaluation of Bids, Authorised Representative may seek clarifications / additional documents / Rectification of errors / Discrepancies if any in the documents submitted etc. from the Bidders if required to satisfy themselves for meeting the eligibility conditions by the Bidders. Bidders shall be required to respond to any clarifications/additional documents sought by Authorised Representative within the timeline intimated by the Authorised Representative.
- (vi) It shall be the responsibility of the Bidder to ensure that all the documents have been successfully uploaded on the e-procurement platform. No reminders in this case shall be sent. It will be the sole responsibility of the Bidders to remove all the discrepancies/infirmities and upload/furnish additional documents as requested by Authorised Representative, to the satisfaction of Authorised Representative. Authorised Representative shall not be responsible for rejection of any Bid on account of the above.
- (vii) Bids meeting the Technical eligibility criteria and the Qualification Requirements specified in this tender shall be declared technically responsive and the corresponding Bidder shall be declared as the Qualified Bidders.

3rd Step – Financial Bid Opening and Bid evaluation

- (i) Financial Bids of the Qualified Bidders shall be opened on the eProcurement platform as per the timelines specified in the RFP or such other date intimated by the Authorised Representative.
- (ii) Based on the Solar Rooftop system capacity specified in the Financial Bids, Bids received shall be segregated for each capacity i.e 1-10 KWP, 11-100 KWp and 101-500 KWp.
- (iii) Ranking of Financial Bids shall be carried out by arranging them in ascending order of Bid Parameter for each of the category and the Bidder who quotes Lowest Price for the respective Solar rooftop capacity shall be designated as the L1 Successful Bidder.
- (iv) The Qualified Bidders participating shall be invited to match the Lowest Price in the ascending order of their rank as determined above.

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- (v) The second Qualified Bidder who confirms to match the Lowest Price, in writing to the Authorized Representative within 7 working days, shall be designated as the L2 Successful Bidder and so on so forth. The invitation to Qualified Bidders to match the Lowest Price will stop, when 10 players in total i.e. till L10 Successful Bidder confirm to match the Lowest Price.
- (vi) If any Qualified Bidder doesn't confirm to match the Lowest Price, such Qualified Bidder is removed from the Bid Process, without forfeiting the EMD, and the next Qualified Bidder in the ranking order is invited to match the Lowest Price.
- (vii) In total, 10 Bidders will be shortlisted following the above procedure under each category of projects. Based on the receipt of proposals from the beneficiary organisations, the projects will be allocated to the empaneled bidders. Preference will be given to the L1 bidder and also to the bidders who motivate the beneficiaries to take up Grid connected solar rooftop systems.
- (viii) Upon signing of agreement with NREDCAP, the E.M.D of Successful Tenderers and Tenderers who did not accept the discovered price shall be returned to them within 15 days

CHAPTER -7

TERMS OF CONTRACT

7.1 EVALUATION CRITERION

The whole work shall be on Turnkey basis. The empanelment of tenderer shall be finalized on the basis of total cost of Solar Power Plant system including supply, installation & commissioning as offered by the tenderer in his Financial Bid.

7.2 NOTIFICATION OF EMPANELMENT

Prior to the expiry of validity period of offer, NREDCAP will notify the successful tenderer by registered Letter/Email/ Fax that he is empanelled as one of the Tenderers accepted to install the solar rooftop power plants under the state net metering policy.

7.3 AWARD OF WORK CONTRACT

- 7.3.1 Before empanelment as approved supplier, an agreement shall be signed between NREDCAP and the tenderer. The denial of the lowest bidder to undertake the whole work shall be treated as breach of contract and NREDCAP may forfeit EMD/ Security amount submitted by him.

7.4 RIGHT TO VARY QUANTITIES

The authority reserves the right of awarding the work in a phased manner. NREDCAP may increase or decrease the quantity mentioned in the tender notice at the time of award of contract.

7.5 RIGHT TO ACCEPT/REJECT ANY OR ALL TENDERS.

NREDCAP reserves all the right to reject any or all the tenders, accept any tender in total or in part.

7.6 EXPENSES OF AGREEMENT

The respective suppliers shall pay all the expenses of stamp duties and other requirements for signing the agreement with NREDCAP.

7.7 EXECUTION OF AGREEMENT OF EMPANELMENT

- a) The Successful Bidder shall execute an agreement of empanelment in the INR 200 non-judicial stamp paper of Andhra Pradesh Jurisdiction only in the name of the Tenderer, within 15 days from the date of Letter of Intimation about qualification by NREDCAP.

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b) The Successful Bidder shall not assign or make over the empanelment, the benefit or burden thereof to any other person or persons or body corporate for the execution of the contract or any part thereof without the prior written consent of NREDCAP. NREDCAP reserves its right to cancel the empanelment either in part or full, if this condition is violated.

c) In case of the successful bidder fails to execute necessary agreements as prescribed, within the stipulated period, then his EMD shall be forfeited and his tender held as non-responsive.

7.8 ISSUE OF LETTER OF EMPANELMENT

After execution of the Agreement and payment of Security Deposit, the name of successful bidder(s) with price will be displayed in website of NREDCAP and a letter of empanelment will be sent to the qualified tenderer.

7.9 INSTALLATION & COMPLETION SCHEDULE

The entire work involving Supply, Installation and Commissioning of each Grid connected Solar Rooftop power plants shall be completed within 45 days in case of 1-10 KWp capacities, 60 days in case of 11-100 KWp capacities and 90 days in case of 101-500 KWp capacities from the date of issue of work order by the end user or beneficiary or NREDCAP.

7.10 SCOPE OF WORK

a) Scope of work covers Design, Supply, Installation, Commissioning, Synchronisation, Maintenance and Operation of Grid Connected SPV Rooftop Plant under Net Metering as per the technical specifications and standards notified by MNRE/AP DISCOMs/CEA/CEIG.

b) Wiring up to Distribution Board from the SPV Rooftop system will be in the scope of the successful bidder(s). The maximum cable length of 50 m for every solar power plant installed shall be in the scope of the bidder and supply of excess cable length if required shall be in the scope of purchaser.

c) Mounting Structure within the scope of this tender is for flat RCC roofs.

d) Performance testing of the complete system.

e) The empanelled installer will collect firm work order from the purchasers. A copy of Work Order, Invoice, Commissioning report Statement of Expenditure, Joint Inspection Report, Net Metering Work Completion & Synchronization reports,

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installed system photographs, beneficiary photo, Aadhar card, mobile no & Electricity bill and bill of material, handing over certificate and the panel serial nos. has to be submitted to NREDCAP for release of cost of the system.

f) The empanelled installer shall undertake to supply spares free of cost for the maintenance of the offered items during the warranty period.

g) A leaflet containing the details of the service centres shall be provided to each purchaser as well as to NREDCAP.

h) If the operation or use of the system proves to be unsatisfactory during the warranty period, the installer shall replace the faulty ones or carry out necessary repairs as per the warranty terms and conditions.

i) The Empanelled Installer shall do necessary coordination with concerned agencies like DISCOM and CEIG, as applicable, for procuring necessary approvals on behalf of the Purchasers.

7.11 INSPECTION BY NREDCAP

All the SPV Rooftop systems installed will be inspected by the representative of NREDCAP within 15 days of receipt of Installation & Commissioning Certificate. The eligible amount will be released only for the systems installed in compliance to the technical specification of MNRE /NREDCAP /CEIG /DISCOMs. During the Inspection, if the system installed is found faulty (or) not in compliance to the technical specification, the cost for re-inspection by NREDCAP after rectification/replacement shall be borne by the Tenderer.

7.12 SERVICE CENTRES

Empanelled Installer shall have minimum of **two service centres** in Andhra Pradesh. Additional service centres shall be opened in Andhra Pradesh in different districts based on the installations carried out by them under this empanelment mechanism.

The Installer shall visit the site at least once in a quarter, to attend routine maintenance, during the 5 years warranty period. However, in case of malfunctioning of the system, the tenderer/bidder shall attend for rectification of defects within 5 working days from the date of lodging complaint.

7.13 WARRANTY

1. (a) The SPV panel shall carry a warranty of minimum 25 years.

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(b) The SPV panel must be warranted for their output peak watt capacity which shall not be less than 90% at the end of 10 years and 80% at the end of 25 years.

(c) The PCU/Solar Grid tie Inverter shall carry a warranty of minimum 5 years.

2. The complete SPV rooftop systems installed and commissioned shall be under a warranty against any manufacturing or usage defect for a minimum period of 5 years from the date of Commissioning. The mechanical structures, electrical works including power conditioners/inverters/maximum power point tracker units/distribution boards/digital meters/ switchgear etc. and overall workmanship of the SPV rooftop systems must be warranted against any manufacturing/ design/ installation defects for a minimum period of 5 years.

3. The warranty will be against breakages, malfunctions, non-fulfilment of guaranteed performance and breakdowns due to manufacturing defects or defects that may arise due to improper operation of electrical /electronic components of the system but do not include physical damages by the end users.

4. The above warranty shall take effect from the date on which the system is taken over by the purchaser after commissioning Synchronizing.

5. The successful bidder shall be liable to make good the loss by replacing the defective product during the warranty period for the entire system free of cost.

6. The warranty will cover all the materials and goods involved in the installation and commissioning of SPV rooftop systems by the successful Bidder.

7.14 PAYMENT TERMS

In case the work order is released by NREDCAP, the payment shall be made as follows,

- a. 70% of the purchased value on installation, testing and commissioning of the total system including net metering facility and on handing over of the system to the user organization.
 - b. 20% payment will be released after 30 days of successful performance and on receipt of performance report from user organization/district office, NREDCAP.
 - c. Balance 10% of the contract value shall be released at the end of the 5 years on completion of the warranty period and on submission of satisfactory performance report from the user organization or against performance bank guarantee.
-

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The payment shall be released only on receipt of funds from respective user organizations.

7.15 VALIDITY OF EMPANELMENT

The validity of Empanelment and the price accepted shall be up to **30/06/2021**.

7.16 NREDCAP RESERVES THE RIGHT TO;

Negotiate with the Bidders for further reduction of prices.

7.17 BANNING OF BUSINESS DEAL:

The bidder/consortium will be banned from business with NREDCAP if any of the particulars produced by the bidder such as Auditor Certificate, Annual account, GST Clearance Certificate, Test certificate, etc. are found to be incorrect, or if there is breach of any of the conditions in the contract.

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TECHNICAL BID

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TECHNICAL BID FORMAT

All pages of the Technical Bid shall be organised section-wise, annexed with proof documents, serially numbered and stitched/or spiral bound intact and submitted) Loose pages shall not be accepted.

1. GENERAL PARTICULARS OF TENDERER

SL.	PARTICULARS	TO BE FUNISHED BY THE TENDERER
1	Name of Tenderer/Firm	
2	Postal Address	
3	E-mail address for communication	
4	Telephone/ Fax No.	
5	Name, designation, address, contact number and Email of the representative of the tenderer to whom all references shall be made.	
6	Nature of the firm (Individual/ Partnership/Consortium/ Pvt. Ltd /Public Ltd. Co. /Public Sector, etc.) Attach attested copy of Registration & Partnership deed/ Memorandum of Association	
7	Amount and particulars of the Earnest Money Deposited.	
8	Annual Turnover for last three years i.e 2016 -2019 (Attach balance sheets from CA in this regard)	
9	Net worth of the company as on 31.03.2019 (Attach CA certificate in this regard)	

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9	Name and address of the Indian/foreign collaboration if any.	
10	PAN NO (Copy of certificate to be enclosed)	
11	GST No. (copies of certificates to be attached)	
12	Has the Tenderer/firm ever been debarred by any institution for undertaking any work?	
13	Any other information attached by the Tenderer (Details of Annexure / page no. where its enclosed)	
14	Does Tenderer have any relative Working in NREDCAP? If yes state the Name and designation.	

2. DETAILS ABOUT THE COMPONENTS TO BE USED

S. No	Description	Name of Manufacturer(s)	Manufacturing address	Plant
1	Solar PV Modules			
2	Grid Tied Inverter/PCU			

Enclose the Data Sheets of Solar PV Modules and Grid Tied Inverters proposed to be used

3. DETAILS OF EXPERIENCE

Please fill in information about grid connected/off grid Solar PV Systems installed in the last three years.

Sl. No	Description	FY 2016-17	FY 2017-18	FY 2018-19
1	Grid Connected Solar PV Plants in KWp			

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Mandatory Documentary Evidences to be submitted:

- A. Work Order Copies
- B. Project Sanction Letter (either through SNA/SECI/Channel Partner)
- C. Project Completion Report/Certificate clearly showing the date of commissioning

4. DETAILS ABOUT THE BLACKLISTING, IF ANY

Information on litigation history in which Bidder is involved.

- 1) Whether black listed/ Debarred/Suspended from execution of work.
- 2) Other litigations. If any including Court litigations Arbitrations etc.

Department and concerned officer	Other party (ies)	Case of dispute.	Amount involved.	Remarks showing present status.
1	2	3	4	5

Signature of the authorised person:

Name of the authorised person:

Designation:

Name and Address of Bidder

Stamp of bidder

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FINANCIAL BID

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FINANCIAL BID

The cost of SPV power plants shall include their respective components as per their respective technical specification, including bi-directional meter, cables, MCBs, switches, fuses etc., as per the site requirement and shall be a lump-sum turnkey price:

Project Category	Turn-key Price of Grid Connected Rooftop Solar PV Power Plant as per MNRE/NREDCAP/CEIG /DISCOM Specifications under Net Metering Scheme (Rs./Wp)	(Rs./Wp) IN WORDS
1 – 10 KWp		
11 to 100 KWp		
101 KWp to 500 KWp		

Note:

1. Total cost quoted above is without deducting any incentive.
2. The quoted price is inclusive of all taxes, duties, freight with insurance up to site, for installation and commissioning within the State of Andhra Pradesh, incl. AMC for 5yrs period after commission.
3. The price quoted shall be in both figures and words, rounded to one decimal point. Price quoted after first decimal point, if any, shall not be considered.
4. In case of discrepancy in the Price quoted between Words and Figures, the lower of the two shall be considered.
5. The Tenderer may choose one or more category of Projects to quote for based on their eligibility criteria.

Signature of the authorised person:

Name of the authorised person:

Designation:

Name and Address of Bidder and Stamp of bidder

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FORMATS

Tender for empanelment for Supply, Installation and Commissioning of Grid Connected Solar Rooftop PV Power Plants of Capacity 1 KWp to 500 KWp under Net Metering Policy

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BIDDERS UNDERTAKING COVERING LETTER

(Letter shall be submitted on Bidder(s) Letter Head)

Ref No:

Date:

To

The V.C & Managing Director
New & Renewable Energy Development Corporation of A.P Ltd.
(NREDCAP)
Regd. Office: # 12-464/5/1, River Oaks Apartment,
CSR Kalyana Mandapam Road,
Tadepalli,
Guntur District.
Pin: 522 501.

Dear Sir,

Sub: Design, Supply, Installation, Commissioning, Maintenance and Operation of Grid connected Rooftop Solar Power plants under State Net Metering Policy- reg.

Tender Reference: NREDCAP/GM(ESW)/42-190/RT- SPV 1 - 500 KWp/2019-21 DATED : 07 .08.2019

1. We have examined the Tender for Supply, Installation and Commissioning of Grid connected Solar Rooftop Power plants as specified in the Tender. We undertake to meet the requirements and services as required and as set out in the Tender document.
2. We attach our Technical Bid and Financial Bid in separate sealed covers as required by the Tender both of which together constitute our proposal, in full conformity with the said Tender.
3. We have read the provisions of Tender and confirm that these are acceptable to us. We further declare that additional conditions, variations, deviations, if any, found in our response shall not be given effect to.
4. We undertake, if our Bid is accepted, to adhere to the requirements as specified in the Tender or such modified plan as may subsequently be agreed.

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5. We agree to unconditionally accept all the terms and conditions set out in the Tender document and also agree to abide by this Bid response for a period as mentioned in the Tender from the date fixed for bid opening and it shall remain binding upon us with full force and virtue, until within this period a formal contract is prepared and executed, this Bid response, together with your written acceptance thereof in your notification of empanelment, shall constitute a binding contract between us and NREDCAP.
6. We affirm that the information contained in the Technical Bid or any part thereof, including its schedules, and other documents, etc., delivered or to be delivered to NREDCAP is true, accurate, and complete. This proposal includes all information necessary to ensure that the statements therein do not in whole or in part mislead NREDCAP as to any material fact.
7. We also agree that you reserve the right in absolute sense to reject all or any of the products/ service specified in the bid response without assigning any reason whatsoever.
8. It is hereby confirmed that I/We are entitled to act on behalf of our company/ organization and empowered to sign this document as well as such other documents, which may be required in this connection.
9. We agree to use only indigenous PV modules in this project.
10. We also declare that our Company/Organisation is not blacklisted by any of the State or Central Government and organisations of the State or Central Government.
11. We undertake to use the BOS components other than PV Modules and Solar grid tie Inverters as per the standards stipulated.

Signature of the authorised person:

Name of the authorised person:

Designation:

Name and Address of Bidder

Stamp of bidder

**Tender for empanelment for Supply, Installation and Commissioning of Grid Connected Solar
Rooftop PV Power Plants of Capacity 1 KWp to 500 KWp under Net Metering Policy**

Tender Reference No: NREDCAP/GM(ESW)/RT- SPV 1 - 500 KWp/42-190/2019-21

CERTIFICATE AS TO AUTHORISED SIGNATORIES

I, certify that I am (Name) (Designation), and
that (Name)..... who signed the above Bid has been duly
authorized to sign the same on behalf of our Organisation.

Date:

Signature:

Seal:

Tender for empanelment for Supply, Installation and Commissioning of Grid Connected Solar Rooftop PV Power Plants of Capacity 1 KWp to 500 KWp under Net Metering Policy

Tender Reference No: NREDCAP/GM(ESW)/RT- SPV 1 - 500 KWp/42-190/2019-21

FORMAT FOR BANK GUARANTEE FOR - EARNEST MONEY DEPOSIT

This deed of Guarantee made on..... day of Month & Year by Name & Address of the bank (hereinafter called the „GUARANTOR“) on the one part, on behalf of M/s Name & address of the Firm (hereinafter called the “Firm“)) in favour of VC& Managing Director, NREDCAP, Tadepalli on the following terms and conditions.

Whereas the FIRM is submitting its tender for (Name of the work) and this guarantee is being made for the purpose of submission of Earnest money deposit with the tender document.

Know all people by these presents that the GUARANTOR, hereby undertake to indemnify and keep NREDCAP indemnified up to the extent of Rs.....during the validity of this bank guarantee and authorize NREDCAP to recover the same directly from the GUARANTOR. This bank guarantee herein contained shall remain in full force and effect till the expiry of its validity or till any extended period (if extended by the bank on receiving instructions from FIRM.). The liability under the guarantee shall be binding on the GUARANTOR or its successors.

Whereas the GUARANTOR further agrees that their liability under this guarantee shall not be affected by any reason of any change in the offer or its terms and conditions between the FIRM and NREDCAP with or without the consent or knowledge of the GUARANTOR.

Whereas the GUARANTOR further agrees to pay guaranteed amount hereby under or part thereof, on receipt of first written demand whenever placed by NREDCAP during the currency period of this guarantee. The GUARANTOR shall pay NREDCAP immediately without any question, demure, reservation or correspondence.

Tender for empanelment for Supply, Installation and Commissioning of Grid Connected Solar Rooftop PV Power Plants of Capacity 1 KWp to 500 KWp under Net Metering Policy

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Whereas the GUARANTOR hereby agrees not to revoke this guarantee bond during its currency period except with the previous consent of NREDCAP in writing.

Notwithstanding anything contained herein

1. Our liability under this bank guarantee shall not exceed Rs.
2. This Bank guarantee shall be valid up to
3. We are liable to pay the guaranteed amount or any part thereof under this bank guarantee only and only against the written claim or demand on or before Sealed with the common seal of the bank on thisday of Month and Year

Witness :

1.

2

(Signature and seal of Bank)

**Tender for empanelment for Supply, Installation and Commissioning of Grid Connected Solar
Rooftop PV Power Plants of Capacity 1 KWp to 500 KWp under Net Metering Policy**

Tender Reference No: NREDCAP/GM(ESW)/RT- SPV 1 - 500 KWp/42-190/2019-21

DECLARATION

(on Rs.100/- non-judicial stamp paper)

I / WE have gone through carefully all the Tender conditions and solemnly declare that I / we will abide by any penal action such as disqualification or black listing or determination of contract or any other action deemed fit, taken by, the Department against us, if it is found that the statements, documents, certificates produced by us are false / fabricated.

I / WE hereby declare that, I / WE have not been blacklisted / debarred / Suspended / demoted in any Government Department in any State due to any reasons.

Signature of the Tenderer

Tender for empanelment for Supply, Installation and Commissioning of Grid Connected Solar Rooftop PV Power Plants of Capacity 1 KWp to 500 KWp under Net Metering Policy

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DECLARATION BY THE TENDERER

I/We

.....
.....

(Hereinafter referred to as Tenderer) being desirous of tendering for the work, under this tender and having fully understood the nature of the work and having carefully noted all the terms and conditions, specifications etc. as mentioned in the tender document do hereby declare that

1. The tenderer is fully aware of all the requirements of the tender document and agrees with all provisions of the tender document and accepts all risks, responsibilities and obligations directly or indirectly connected with the performance of the tender.
2. The Tenderer is fully aware of all the relevant information for proper execution of the proposed work, with respect to the proposed place of works/ site, its local environment, approach road and connectivity etc. and is well acquainted with actual and other prevailing working conditions, availability of required materials and labour etc. at site.
3. The Tenderer is capable of executing and completing the work as required in the tender and is financially solvent and sound to execute the tendered work. The tenderer is sufficiently experienced and competent to perform the contract to the satisfaction of NREDCAP. The Tenderer gives the assurance to execute the tendered work as per specifications, terms and conditions of the tender on award of work.
4. The Tenderer has no collusion with other Tenderers, any employee of NREDCAP or with any other person or firm in the preparation of the tender.
5. The Tenderer has not been influenced by any statement or promises by NREDCAP or any of its employees but only by the tender document.
6. The Tenderer is familiar with all general and special laws, acts, ordinances, rules and regulations of the Municipal, District, State and Central Government that may affect the work, its performance or personnel employed therein.
7. The Tenderer has never been debarred from similar type of work by any Government Undertaking /Department. (An undertaking on Non-Judicial Stamp paper worth of Rs. 200/- in this regard shall be submitted)
8. The Tenderer accepts that the earnest money / security deposit may be absolutely forfeited by NREDCAP if the selected bidder fails to sign the contract or to undertake the work within stipulated time.

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9. This offer shall remain valid for acceptance for 3 (Three) months from the proposed date of opening of Tender.

10. All the information and the statements submitted with the tender are true and correct to the best of my knowledge and belief.

Signature of Tenderer

Tender for empanelment for Supply, Installation and Commissioning of Grid Connected Solar Rooftop PV Power Plants of Capacity 1 KWp to 500 KWp under Net Metering Policy

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MODEL FORM OF AGREEMENT

To be executed on a Rs.200- Non-judicial Stamp paper of Andhra Pradesh jurisdiction by the Successful Bidder for Supply, Installation and Commissioning of connected Rooftop Systems (NO FIGURES IN NUMERALS OR WORDS SHALL BE FILLED UP IN THIS SAMPLE FORM AT THE TIME OF SUBMISSION OF TENDER)

AGREEMENT

This Agreement is entered into at Tadepalli on the day of _____ 2019 between New & Renewable Energy Development Corporation of A.P Ltd (NREDCAP) having its Regd. Office at # 12-464/5/1, River Oaks Apartment, CSR Kalyana Mandapam Road, Tadepalli-522 501, Guntur district, Andhra Pradesh State, India hereinafter referred to as "NREDCAP" (Which term shall mean and include its successors and permitted assigns) and, a Company registered underand having its Registered office at hereinafter referred to as the "Installer" (Which term shall mean and include its successors and permitted assigns)

Whereas NREDCAP invited a tender vide Tender Ref. No. NREDCAP/GM(ESW)/RT- SPV 1 - 500 KWp/42-190/2019-20 dated 07.08.2019 for Supply, Installation, Commissioning, Maintenance and Operation of Grid connected SPV Rooftop Systems all over the State of Andhra Pradesh.

This document on having been signed by both the parties shall constitute a binding contract between the parties and shall remain in force for a period of five years. But in the event of any breach of the Contract at any time on the part of the Installer, the contract shall be terminated by NREDCAP without compensation to the Installer. The contract may also be put to an end at any time by the NREDCAP upon giving seven days notice to the Installer. The Installer agrees for Supply, Installation, and Commissioning of _____SPV Rooftop with 48 months warranty as per clause 7.13 and as per the Terms & Conditions given below.

1. Installation & Completion Schedule

The entire work involving Supply, Installation and Commissioning of SPV Rooftop shall be completed within 45 to 90 days based on capacity of the system from the date of issue of work order by the purchaser.

2. Service:

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Empanelled Installer shall have minimum of two service centre in Andhra Pradesh. Additional service centres shall be opened in Andhra Pradesh in different districts based on the installations carried out by them under this empanelment mechanism.

The Installer shall visit the site at least once in a quarter, to attend routine maintenance, during the 5 years warranty period. However, in case of malfunctioning of the system, the tenderer/bidder shall attend for rectification of defects within 5 working days from the date of lodging complaint.

3. Installation and Commissioning locations:

The Grid Connected Solar Rooftop Power Plants shall be installed and commissioned anywhere in Andhra Pradesh under Net Metering Scheme.

4. The validity of Empanelment and the price accepted will be for 48 months.

5. The following documents shall be deemed to form and be read and constructed as part of this Contract.

- a) Technical Specifications of MNRE/AP DISCOMs/CEIG/CEA
- b) Tender Terms and Conditions
- c) Amendments if any issued by NREDCAP for the Tender document
- d) Corrigendum/Clarifications issued by NREDCAP for the Tender document
- e) Detailed final offer of the Successful Bidder
- f) Correspondence made by NREDCAP to the successful Bidder from time to time during the period of the contract.

6. Waiver of any terms and conditions by NREDCAP / Purchaser in writing shall not have the effect of waiving or abandoning other terms and conditions of the contract.

7. (a) Unless otherwise provided in the Contract, any notice, request, consent or other communication given or required to be given hereunder shall be given by mailing the same by registered mail, postage prepaid to NREDCAP at its registered office.

(b) Any notice to the Installer shall be deemed to be sufficiently served, if given or left in writing at their usual or last known place of abode or business. In case of failure by the Installer to commission the solar Rooftop systems within the period specified as per the schedule or in case of installations made by them, not being of the stipulated quality and specifications, NREDCAP shall have the power to reject any such installations.

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9. NREDCAP is no way responsible for any dispute arising between the Installer & Purchaser.

Subject to the above, the Courts of AP jurisdiction alone only shall have jurisdiction in the matter of empanelment.

In Witness whereof the parties hereto have signed on the day, month and year above written in the presence of

**For and on behalf of
NREDCAP**

**For and on behalf of
Installer**

Name
Designation
Seal

Name
Designation
Seal

Witnesses:

Witnesses:

- 1.
- 2.

Tender for empanelment for Supply, Installation and Commissioning of Grid Connected Solar Rooftop PV Power Plants of Capacity 1 KWp to 500 KWp under Net Metering Policy

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FORMAT FOR SECURITY DEPOSIT

(To be on non-judicial stamp paper of appropriate value as per Stamp Act relevant to place of execution.)

In consideration of the ----- [*Insert name of the Bidder*] (hereinafter referred to as selected Agency) submitting the response to Bid document inter alia for _____(Name of Work), in response to the Bid document dated..... issued by NREDCAP (hereinafter referred to as Authorised Representative) having its Registered Office at Tadepalli, Guntur district, Andhra Pradesh and Authorised Representative considering such response to the Bid document of[*insert the name of the selected Agency*] (which expression shall unless repugnant to the context or meaning thereof include its executors, administrators, successors and assignees) and the Agency and issuing Letter of Allocation No ----- to (*Insert Name of selected Agency*) as per terms of Bid document and the same having been accepted by the selected agency.

As per the terms of the Bid document, the _____ [*insert name & address of bank*] hereby agrees unequivocally, irrevocably and unconditionally to pay to the NREDCAP, Tadepalli, Guntur district forthwith on demand in writing from Vice-Chairman & Managing Director, NREDCAP or any Officer authorised by it in this behalf, any amount upto and not exceeding Rupees ----- [*Total Value*] only, on behalf of M/s _____ [*Insert name of the selected Agency / Project Company*]

This guarantee shall be valid and binding on this Bank up to and including..... and shall not be terminable by notice or any change in the constitution of the Bank or the term of contract or by any other reasons whatsoever and our liability hereunder shall not be impaired or discharged by any extension of time or variations or alternations made, given, or agreed with or without our knowledge or consent, by or between parties to the respective agreement.

Our Guarantee shall remain in force until.....[*Insert date corresponding to the Bid document*] shall be entitled to invoke this Guarantee till[*Insert date corresponding to thirty (30) days after the validity of the Performance Bank Guarantee.*

The Guarantor Bank hereby agrees and acknowledges that[*Insert name of the NREDCAP with which Agreement will be signed*] shall have a right to invoke this BANK GUARANTEE in part or in full, as it may deem fit.

The Guarantor Bank hereby expressly agrees that it shall not require any proof in

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addition to the written demand by, made in any format, raised at the above mentioned address of the Guarantor Bank, in order to make the said payment to The Guarantor Bank shall make payment hereunder on first demand without restriction or conditions and notwithstanding any objection by -----[*Insert name of the selected Agency / Project Company as applicable*] and/or any other person. The Guarantor Bank shall not require [*Insert name of the NREDCAP with which Agreement will be signed*], to justify the invocation of this BANK GUARANTEE, nor shall the Guarantor Bank have any recourse against

.....[*Insert name of the NREDCAP with which Agreement will be signed*] in respect of any payment made hereunder

This BANK GUARANTEE shall be interpreted in accordance with the laws of India and the courts at Andhra Pradesh shall have exclusive jurisdiction.

The Guarantor Bank represents that this BANK GUARANTEE has been established in such form and with such content that it is fully enforceable in accordance with its terms as against the Guarantor Bank in the manner provided herein.

This BANK GUARANTEE shall not be affected in any manner by reason of merger, amalgamation, restructuring or any other change in the constitution of the Guarantor Bank.

This BANK GUARANTEE shall be a primary obligation of the Guarantor Bank and Accordingly,

NREDCAP shall not be obliged before enforcing this BANK GUARANTEE to take any action in any court or arbitral proceedings against the selected Agency / Project Company, to make any claim against or any demand on the selected Agency / Project Company or to give any notice to the selected Agency / Project Company or to enforce any security held by NREDCAP or to exercise, levy or enforce any distress, diligence or other process against the selected Agency / Project Company .

The Guarantor Bank acknowledges that this BANK GUARANTEE is not personal to NREDCAP and may be assigned, in whole or in part, (whether absolutely or by way of security) by NREDCAP to any entity to whom NREDCAP is entitled to assign its rights and obligations under the Agreement.

Notwithstanding anything contained hereinabove, our liability under this Guarantee is restricted to Rs. _____ (Rs. _____ only) and it shall remain in force until

.....[*Insert date corresponding to the Bid document*]. We are liable to pay the guaranteed amount or any part thereof under this Bank Guarantee only if[*Insert name of the NREDCAP with which Agreement will be signed*] serves upon us a written claim or demand.

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Signature _____

Name _____, Power of Attorney No. _____

For

_____ [Insert Name of the Bank] _____, Banker's Stamp and Full Address.

Dated this ____ day of _____, 20__

Witness:

1.

Signature

Name and Address

2.

Signature

Name and Address

Note:

The Stamp Paper should be in the name of the Executing Bank and of appropriate value.

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CHECKLIST TO ACCOMPANY THE TENDER

S. No	Description	Whether Uploaded or not	Page No. (see Note below)
1	2	3	4
1	Copy of the system integrator empanelment certificate with NREDCAP for Grid connected solar rooftop systems for the year 2018-19.	Yes /No	
2	Demand draft toward requisite Earnest Money Deposit (issued by any Nationalised/Scheduled bank) or exemption document or Bank Guarantee.	Yes /No	
3	Crossed demand draft towards Cost of tender document/Tender Processing fee Rs.25,000/Rs.50,000 + GST @ 18%	Yes /No	
4	Copy of PAN card	Yes /No	
5	Copy of latest Income Tax Clearance returns submitted along with proof of receipt (Latest SARAL form).	Yes /No	
6	CA Certificate for the Turnover for the period 2016-19 (Year wise)	Yes /No	
7	CA certificate for Net worth as on 31.03.2019	Yes /No	
8	Copies of GST Registration Certificate.	Yes /No	
9	Latest GST clearance certificate.	Yes /No	
10	Availability of local service centres/ technical personnel	Yes /No	
11	Information on litigation history in which Bidder is involved.	Yes/No	
12	Any other documents/certificate as specified in tender conditions	Yes /No	
13	Experience Certificate	Yes /No	
14	Declarations as per the formats	Yes /No	

Notes:

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1. All the statements copies of the certificates, documents etc., enclosed to the Technical bid shall be given page numbers on the right corner of each certificate, which will be indicated in column (4) against each item. The statements furnished shall be in the formats appended to the tender document.

2) The information shall be filled-in by the Tenderer in the check list, as applicable and shall be enclosed to the Technical bid for the purposes of verification as well as evaluation of the Tenderer's Compliance to the qualification criteria as provided in the Tender document.

The bidder shall sign on all the statements, documents, certificates by him, owning responsibility for their correctness/authenticity.